



How to Register an Adult Participant with Player Registration Data in U.S. Soccer Connect

This is a two-step process:

- [Step One \(Administrators\): Create a Parent Record for the Player](#)
- [Step Two \(Adult\): How to Complete the Mass Youth Soccer Adult Registration Process](#)

Step One: Create a Parent Record for the Player

Using the player's registration to create a parent record. This is the only way the player can register which will allow them to initiate background checks once they reach 18 years of age. Administrators, use these instructions if:

- The under 18 years of age player has ever been or is currently registered under your organization and must now register as an adult.

If no registration history is found, the player's parent can create a new account. **NOTE: If you know that the player has registration data in the system under a different organization, you or the parent can contact the U.S. Soccer Connect support at (855) 703-2558 for assistance.**

The organization's administrator will:

1. Log into [U.S. Soccer Connect](#).
2. Go to Player Lookup.
3. Select Season as "All Seasons."
4. Enter the player's name in the "Search For" box and click "Search".

5. Click on the player's name to enter their record.

- Click on the "Parents" tab in the record.

Edit Player

Billy Test

37763-635324

Player Information | Historic Data | Preferences | Applications | Transfer | **Parents** | Disciplinary | Events

Legal First Name*Middle / Initial Legal Suffix
 Billy Test

- Click on the "Add Parent" button.

billy test

37763-635324

Player Information | Historic Data | Preferences | Applications | Transfer | **Parents** | Disciplinary | Events

Parents / Guardians

Name	Relation	Primary	NG*	
John Test	No Relationship	<input checked="" type="checkbox"/>	<input type="checkbox"/>	edit

* check Not a Guardian to exclude contact from player form printing

Shown on the left are all the parents/guardians of this player.

Please select a parent/guardian to edit or remove from the left, or use the Add Parent button below to add another parent.

[Add Parent](#)

- Click "Add New Parent/Guardian."

Add Additional Member to Existing Family Account

Add extra family members then click Edit to update detail info.

Account Primary Contact
 Name: John Test
 Address: 123 test St Update, MA 12345
 Phone: (123) 456-7890(h) (123) 456-7890 (c)
 Email: mrelic@mayouthsoccer.org

Family Members

IDNum	FirstName	MiddleName	LastName	DOB		
69976-257063	John		Test	01/05/1980	No Relationship	Edit
37763-635324	Billy		Test	07/01/2004	Player	Edit

[Add New Player](#) [Add New Parent/Guardian](#)

- Enter Player's Name and Gender. Choose "N/A" for "Relationship to Child." Add player's email address to allow for password recovery and when possible, SafeSport auto verification.

Add Additional Member to Existing Family Account
 Add extra family member

Account Primary Contact
 Name: John Test
 Address: 123 test St Update, MA 12345
 Phone: (123) 456-7890(h) (123) 456-7890 (c)
 Email: mrelic@mayouthsoccer.org

Family Members

IDNum	FirstName	MiddleName	LastName	DOB		
69976-257063	John		Test	01/05/1980	No Relationship	Edit
58467-153898	Billy		Test	07/01/2004	Player	Edit

[Add New Player](#) [Add New Parent/Guardian](#)

New Parent or Guardian Info:

First Name* Initial Last Name* Suffix
 Billy Test

Relationship To Child* Gender*
 N/A Male

Address
 123 test St

City State Zipcode
 Update Massachusetts 12345

Country
 United States of America

Home Phone Number
 Work Phone Number
 Cell Phone Number
 Email

- Click "Edit" in the line of the newly created profile labeled "No Relationship."

Add Additional Member to Existing Family Account
 Add extra family members then click Edit to update detail info.

Account Primary Contact
 Name: John Test
 Address: 123 test St Update, MA 12345
 Phone: (123) 456-7890(h) (123) 456-7890 (c)
 Email: mrelic@mayouthsoccer.org

Family Members

IDNum	FirstName	MiddleName	LastName	DOB		
69976-257063	John		Test	01/05/1980	No Relationship	Edit
58467-153898	Billy		Test	07/01/2004	Player	Edit
90506-152589	Billy		Test		No Relationship	Edit

[Add New Player](#) [Add New Parent/Guardian](#)

11. Create a new parent profile for the individual. Add the email address as the username, create a password, and click update. This will be the login information that the parent will use to complete their child's Mass Youth Soccer Adult Registration.
 - a. The password requirement is minimum of 7, maximum of 8 characters and must include one number and one capital letter.
 - b. For security reasons, the registrant should change the password once they are finished registering.

Parent Info Children Team Roles

Click to upload Profile Photo Click to upload SafeSport Click to upload Concussion Certificate

Legal First Name* Billy Middle / Initial Legal Last Name* Test Suffix

Business Title Alias (Nickname)

Address 1* 123 test St verify address

Address 2

Address 3

Country* United States of America County Schenectady

City* State/Province* MA Zip / Postal Code* 12345

Home Phone Work Phone

Mobile Phone SMS Set up SMS Messaging

Email Address Gender* Male

Relationship to children No Relationship Years Coaching Experience

Alt Admin ID#

Additional Information Required:

User Name Only input a password if you want to change the users password.

Password The password and the confirm password fields must match.

Confirm Password

profile created: 9/16/2021 10:28 AM Cancel Update

Enter an email for them in case they need to use the "Forgot Password"



How to Complete the Mass Youth Soccer Adult Registration Process

Step Two: Adult Registration

The adult participant will use the newly created username and password that was given to them to register. Below are step-by-step instructions on how to register online with Mass Youth Soccer.

1. Click on the [Adult/CORI Registration portal](#).
2. Add username and password and click on the “Returning User” button.
3. Click on the green “Continue>>” button.
4. Click on the “Register as Coach/Admin” button.
5. Select Program as “Adult/CORI Registration.”
6. Upload a clear head shot photo of the registrant.
7. Fill in all the information.
8. Click on “Save & Next Page.”
9. Agree to all electronic legal agreements and waivers. Click “Agree & Continue>>.”
10. Click on “No Payment Due, Continue >>.”
11. Scroll down and click Continue to Background Check.
12. Make sure to add your full social security number and click the “Submit” button at the end of the process.
13. This will initiate the required background checks.

The U.S. Soccer Connect Help line number is (855) 703-2558.

Note: All adult Risk Management requirements must be met prior to participation.

Help guides for all SafeSport Abuse Prevention training, CDC concussion training and U.S. Soccer Learning Center concussion training are all available on the right hand side of the [Adult Registration Process webpage](#).