



## How to obtain Administrative User Access to U.S. Soccer Connect

If you are the President, Registrar, a Board Member or Risk Manager for your organization and require Administrative User access to U.S. Soccer Connect, it can be accomplished two ways.

1. Your organizations administrator that already has Admin user permissions in the registration system can provide it to you once all the requirements below are met.
2. You can contact the Mass Youth Soccer CORI/Risk Administrator after all requirements below are met.

### **Required steps for Administrative User Access**

1. All organizations must have an up to date Mass Youth Soccer Annual Leadership report listing the proper adults in their roles. We use the contact information on the Annual Leadership report to send out all correspondence from the Mass Youth Soccer Association State Office.
2. You must have a current Mass Youth Soccer Adult Registration.
3. You must be CORI and National background check Cleared/Approved.
4. If you are your organization's Risk Manager, please view the, "How to become a Risk Manager" document on the right-hand side of this page as paperwork is needed for this position.

\*Once all steps are completed, or if you have any questions, please email the CORI/Risk Administrator at [CORI@mayouthsoccer.org](mailto:CORI@mayouthsoccer.org).