Adult Registration & CORI Verification
NEW USERS

What You’ll Need:
● Passport quality headshot (no pictures with hats, sunglasses or other people)
● Driver’s license

Before You Begin:
● Use your full legal name and the same email address when setting up all soccer related accounts. (ex: if your legal name is Jessica but you go by Jess, please use Jessica when registering). This will ensure auto-approval and verification when available.

● If you are listed as a parent of a player in Sports Connect, you will need to connect to that account. Click here to submit a support ticket to Sports Connect or call their support line at (855) 703-2558. Please do not create a new account.

MASS YOUTH ADULT REGISTRATION PROCESS
This is an annual process that you will need to complete each year you volunteer/coach with Mass Youth Soccer, but you will only need to create an account ONCE.
1. Click here to access the Mass Youth Soccer Adult Registration portal.
2. Click on the blue “Register Now” button at the bottom of the page.
3. Next, click on the blue “Create New Account” button.
4. Enter all required information. Use your full legal first and last name and an email address you will use for all system registrations. Take note of your username & password: this is how you will log into Sports Connect in the future. Click “save & continue.”
5. Review your information and, if correct, click the green continue button.

6. Next, click on the blue “Register as Coach/Admin” button that is across from your name.

7. Select Program as **Adult/CORI Registration** then press continue.

8. Check or add all information and:
   
   a. Upload a passport quality photo (head shot of you only, no hat or sunglasses; this picture will be printed on your credential).
   
   b. Select all the organizations you will be volunteering/coaching for and the role(s) that you have within the organization(s). For example: you may be coaching with Lunenburg Youth Soccer and in the Town Select League. Make sure to add each organization in this form. You can add up to 3.
   
   c. If you are involved in more than three organizations, notify Mass Youth Soccer
and we will add those organizations to your Adult Registration.

At the end of this page click the green “Save and Next Page” button.

9. Fully read, initial and accept the Electronic Legal Agreements and then click the green “Agree & Continue” button.

10. On the next page, click the green “No Payment due, continue” button to move on to your National Background Check and CORI submission.

11. Click on the green “Continue to Background Check>>>” button. *Disregard the blue “Print Receipts & Forms” button for now, you can log back into your account after completing your registration to access the required CORI Acknowledgement form that is printed as receipt.*
12. Review information to confirm **your legal first and last name and date of birth**. If the information is incorrect, please update it or terminate the registration and call your organization’s Risk Manager so they can help you update your account prior to your background check being processed.

13. Click the green “Submit BGC” button to complete the process. **Background checks take 4-7 business days to process.**

**CORI VERIFICATION INFORMATION**

*CORI Verification* is the process of verifying your personal information and is a Commonwealth of Massachusetts Law. **This only needs to happen once,** by your organization’s Risk Manager, unless you change your legal name.

1. To print a CORI Acknowledgement Form, log into [Sports Connect](#).
2. Click on the “Print Documents” button under your photo.

3. Follow the ADULT/CORI Registration line and click on “Receipt & Forms.”

4. You will be presented with a pop-up PDF labeled as a receipt: this is your CORI Acknowledgement form.

**REMEMBER:**
- Your CORI background check is completed and processed upon registering. CORI Verification is a separate and different process.
- **Do not** upload your CORI Acknowledgement Form or your driver’s license into your account. Your organization’s Risk Manager will upload a CORI Proof of Verification document for you.
- The CORI Verification is a one-time event, unless you legally change your name.
Your organization’s Risk Manager will verify your personal information (CORI Verification). You will be required to show the CORI Acknowledgement Form and a government issued photo ID for verification purposes.

For information regarding adult participant requirements, visit the Adult Registration Process webpage.