

# State Cup Webinar



State Cup Primer  
Software Demo  
Q & A

Feel Free to ask questions during Webinar if anything is not clear or need me to slow down or repeat any point

# 2023 State Cup Primer



- Register the Team (see new instructions for 22-23)  
15U-19U only - 12U-14U Registration closed on 10/1/22
- Create Roster
  - Players
  - Coaches/Managers
- Make Roster Conforming
  - Number of Players
  - Player Ages
  - Single roster only - player may not be on multiple cup rosters
  - Pictures
  - Jersey Numbers
- Create Passcards
- Additional Paperwork
  - Cup Qualifying League Roster
  - Team Statement of Compliance
  - List of players with non US Birth Certificates
- Game Day Procedures
  - Administrative Passcard Review (First Time)
  - Inactive Players
  - Referee Check in and game ineligible players
  - Coach sign off on match card and return of passcards

# 2023 State Cup Primer

## Register the Team 15U-19U



- ❑ Club does not exist in GotSport - contact Cups Dir for Mass Youth - David @ [ddalrymple@mayouthsoccer.org](mailto:ddalrymple@mayouthsoccer.org)
- ❑ Team doesn't exist in GotSport
  - ❑ Club admin creates team
- ❑ Register team for 2023 State Cup
  - ❑ Search for events in Massachusetts
  - ❑ click on 2023 Massachusetts State Cup
  - ❑ answer the required questions



# 2023 State Cup Primer

## Create Roster



- ❑ Players and coaches are done the same way. GotSport recognizes three types:
  - ❑ Players,
  - ❑ Coaches &
  - ❑ Managers
- ❑ Three methods to create rosters
  - ❑ Clone (brings over players and team personnel from league or other tournament roster already created in GotSport)
  - ❑ Import (each class [players/coach/manager] separate import)
  - ❑ Hybrid - combination of the two above
- ❑ Use of Spreadsheet to import players or adults

# 2023 State Cup Primer

## Make Roster Conforming



- ❑ Number of Players
  - ❑ 11 v 11 - 22 players max with 18 game eligible for any game
  - ❑ 9 v9 - 16 players max - all game eligible
- ❑ Ages - Two year lower except 12U (remember 14U can play High School)
- ❑ Only be on one State cup roster - Club Pass if going forward
- ❑ Pictures - all players and team personnel - recently taken
  - ❑ Mostly face shown - straight on.
  - ❑ Color - no black/white
  - ❑ no head covering (hats) unless cultural significant
  - ❑ no sunglasses unless medically necessary
- ❑ Jersey Numbers - all players - no exceptions



# 2023 State Cup Primer

## Make Passcards



- ❑ Every player must have a conforming passcard
  - ❑ Printed in color from GotSport
  - ❑ Laminated
  - ❑ Inspected by administration at first match
  - ❑ Must be present at each match
  
- ❑ Every Coach present on team sideline must have two cards
  - ❑ Coach Passcard printed in color from GotSport and laminated
  - ❑ An additional ID showing conformance to risk management
    - ❑ Mass Youth Soccer Adult Credential
    - ❑ or US Club Coach Passcard

# 2023 State Cup Primer

## Additional Paperwork



Prior to Roster Freeze - Additional Requirements:

- Cup Qualifying League Roster. This roster will be used to determine common players. As the league roster changes in the future - those changes will not be picked up.
- Team Statement of Compliance.
- If any players with non US Birth certificates - list forwarded to Mass Youth



# 2023 State Cup Primer Game Day Procedures



Designed to be same procedures as Regionals and Nationals

- ❑ Administrative Check In (Round of 16 until all correct)
  - ❑ Review player pass cards & Coach credentials
  - ❑ Subsequent only defective items checked
- ❑ Inactive Players - if more than 18 players pick up inactive player lanyard for inactive players (save for subsequent games - can be different players each match)
- ❑ Substitution
  - ❑ 12U-14U - unlimited
  - ❑ 15U-19U - single entry half
- ❑ Referee Check in and game ineligible players
  - ❑ No roster supplied by coach. Only passcards
  - ❑ Coach needs to indicate to referee any inactives. May not be changed after designation for this match.
- ❑ After the Match
  - ❑ Coach retrieves passcards
  - ❑ Reviews game card for correct score and signs if correct. Brings error(s) to referee's attention.



# GotSport Software



- ❑ Logging in
- ❑ Club Admins
- ❑ Create Team
- ❑ Sign up Team
- ❑ Add players/coach/ manager to GotSport
  - ❑ Individual
  - ❑ Spreadsheet
- ❑ Clone/Create Roster/Roster Builder
- ❑ Add/ Crop Pictures
- ❑ Add Jersey numbers
- ❑ Print Roster
- ❑ Print Passcards

# Questions/Help



- ❑ Logging in
  - ❑ GotSport/Forgot Password
  - ❑ Club Administrator
  - ❑ MA Youth (David)
- ❑ Roster/Passcards
  - ❑ Club Administrator
  - ❑ MA Youth
- ❑ State Cup Procedures
  - ❑ MA Youth
- ❑ Frozen Roster Help (Coaches/Jersey/Pictures)
  - ❑ MA Youth

Other Questions?