Staff/Guests: M. Singleton, I. Mulliner, B. Atkin, B. Tishler.

A quorum was declared present, meeting called to order by Ted Ritchie at 7:03 pm.

Acceptance of board minutes for December
Dan Bielenin moved, seconded by Terri Filippetti, that we approve the minutes for December. Motion passed unanimously.

Barrie Atkin & Beth Tishler – Consultants
They discussed the report of the interviews and discussed what to deal with at the February planning session – goals and outcomes. Barrie will prepare a survey for the board for us to prioritize the issues to address. The session will be Feb 2 (Sat) from 9-4 at Sheraton Four Points.

Executive Director Report
Submitted via email and appended to these minutes. Mike Singleton showed a floor plan for the proposed changes to the pavilion at the field complex. The work to be done by Dunkin Donuts/Dolce Wood Fired Grille.

Technical Director Report
Submitted via email and appended to these minutes. Howie Blatt commented that Ian is teaching the development coaches how to reach the next level.

Communications Director Report
No report.

Events and Programs coordinator Report
No report.

Board Program Manager Reports
State Cup
Terri Filippetti reported applications are now closed.

Leagues Committee
No report.

Recreation report
No report.

Instructional report
Included in technical director’s report.

TOPS report
Submitted via email and appended to these minutes.

ODP report
Jared Scarpaci reported training sessions for the 15-17s starts this Sunday. The instructional staff has put together a program for them.

SYRA
Recertification courses are ongoing.
Financials
A P&L statement was distributed at the meeting.

Field Committee Report
No report.

Board member reports
No reports.

President's remarks
Ted Ritchie reported there should be a statement of expectations for all board members. He also commented on the report of the subcommittee composing a job description for the district representatives. Copy of the report is attached to these minutes.

Old Business
• Review of action items
Steve Smoller reviewed the open action items. Those that have been resolved were removed from the list and new ones from this meeting were added. The criteria for Hall of Fame members are still being worked on. There is a page on the website concerning concussion awareness. A copy of the list is appended to these minutes

New Business
• Potential use of complex.
Mike Singleton reported that we are retaining Stantec to examine our complex and report on potential for future use. They will look at what we have and determine what we can and should do with it for best usage. A land survey may be done. The analysis will cost up to $40,000. **Terri Filippetti moved, seconded by Jared Scarpaci, that we spend up to $40,000 on an analysis of our land and future land use.** Motion passed 9 for, 0 against, 1 abstention.
• Equipment partner
Mike Singleton reported he is speaking with Adidas but there are additional potential equipment suppliers he must also speak with. He will keep board informed of his progress.

For the good of the game
Mike Singleton reported that on the NSCAA website there is a list of all star teams and Massachusetts is well represented.

Meeting adjourned at 9:22 pm.

Respectfully submitted,
Steve Smoller
Secretary

Addendum:

1 Executive Director Report—Mike Singleton
Citizens Fields at Progin Park
Our new concessionaire will be Dunkin Donuts/Dolce Wood Fired Grille. I am very excited about this new partnership that will include online ordering, delivery, and a broader array of healthy foods for our members. We are also focusing on service and will be looking to do work on the concession building to improve capabilities and reduce wait time for all.
A land swap has been approved that will result in our back parking lot to enter and exit on Route 70. I have written agreement that we will be able to use this road that is being expanded and constructed. I expect this to greatly reduce traffic and where as it will definitely be ready come the summer, I am trying to urge to have the road usable in May.
Beverage Partner
We are improving and extending our contract with Coca-Cola for an additional 3 years. They have been a top notch partner and we look forward to continuing this relationship.

Professional Education
I was invited to an International Football Conference in Amsterdam and given free entry to the event. This was a great learning experience that enabled me to negotiate free use of a cutting edge software program that will revolutionize our lesson plans and online offerings. I will be talking with UEFA farther to try to negotiate a price so we could provide this program to all coaches in MA who wish to use it at a discounted or subsidized price. Having animation ability for lesson plans and videos will improve the soccer culture in MA.

In addition to the conference I spent a day at Ajax, toured their facility, and watched their U9, U10, U11, U13, and U18 teams play. The facility left me with ideas for improvements to ours and watching these teams play led to my suggesting changes to the structure of small-sided play to our instructional staff and in the future to leagues.

Town of Lancaster
The town moves forward with its plans to make our land and surrounding property an Enterprise Zoned District. This is a positive move for all involved.

AGM
Our AGM will be at the Leominster Four Points by Sheraton on Saturday, March 23, 2013.

Website
Tucker and all staff are currently working on improving our website to make it less congested, simpler to navigate and more consistent throughout.

2 Instructional Program Report -- Ian Mulliner, Technical Director and Howie Blatt, Director of Instructional Programs with assistance from Tara Petricca, Programs Manager

Technical Director
Planning for the winter sessions are underway and we expect to have finished the curricula for the programs before the Christmas break. We had a budget progress report and I am happy to report that we are on track to meeting our targets at this time.

Coaching Education
We have 2 E courses scheduled for January, in Quincy and Lowell. The Quincy course has over 30 coaches registered and Lowell approximately 16 coaches. Course requests for February and March are starting to come in as well. We will also hold a D course at Framingham State University in March.

Coach and Player Development Program (CD and PD)
We are close to capacity for the spring season and have already received requests for the fall of 2013. For the spring we have added Wilmington and will be returning to Reading (2 programs), Wellesley, NA United, Stoughton, Bellingham and Pepperell. We have secured a location in Auburn where we are planning to host a Regional Youth Symposium for the coaches in the Western part of the state the tentative date is early February. We are also looking into locations on the Cape to run a symposium for the coaches on the South coast. Over the winter months we will be working with Arlington, Holden (2 programs), Quincy and Reading United.

Technical Development Centers
We have 11 locations secured for Technical Development Centers. Programs begin the week of January 6th, with Dracut and Burlington beginning on January 4th. Current registrations are at approximately 320 players.

3 TOPSoccer Massachusetts January 2013 – Ray Robinson

- I have a meeting with Richard Savigano from Brockton youth soccer on January 14th in Brockton.
- I will be attending the Us Youth Soccer workshop in Indianapolis, Jan 17, 18, and 19th.

Goals and Objectives for 2013
1. Host a Massachusetts TOPSoccer symposium and Jamboree in Lancaster sometime this spring.
2. Start a TOPSoccer program at the MYSA Lancaster complex.
3. Start three new TOPSoccer programs in Massachusetts.
   a. Brockton
   b. Pepperell
   c. Amesbury

4. Report of subcommittee to create job description for at large director position.

District Representative
Massachusetts Youth Soccer Association

Job Description
Each District Representative, being elected to a three year term by the membership of that district, plays a vital role in developing and promoting the goals and objectives of the Massachusetts Youth Soccer Association in that District and by extension, at the state level. Therefore, in order to maximize the effectiveness of the District Representative position, the District Representative should assume the following responsibilities:

At the District Level;

The District Representative is expected to: assume a role of active participation in the activities of the District leagues, clubs and organizations; help to grow membership by creating and/or expanding soccer opportunities to underserved populations of the District; demonstrate support for the Massachusetts Youth Soccer Association to the members of the District by promoting its good work, generating goodwill for the organization, and encouraging support for its efforts; introduce the organization to new communities, corporate sponsors, foundations, media, helpful individuals and potential partners within the District.

At the State level;

The District Representative is expected to: attend all Board of Directors meetings; contribute knowledge and skill in at least one area essential to Board governance by serving on Committees or task forces and accepting special assignments; attend Massachusetts Youth Soccer Association Program meetings, events and functions as requested by the President; help to develop new initiatives, a strategic vision and set long-term priorities for the growth of the Massachusetts Youth Soccer Association; actively engage in professional development opportunities on the State, National, and International levels; celebrate the successes of the District through an annual “State of the District” presentation to the Board of Directors.

5. Action item list

1. Hall of Fame nominations for December 2012 awards banquet. Nancy asked if there is a procedure for such nominations. Jen Fickett is planning the event. January board meeting > Jen is working on the event currently. Will take place December 2 > for February agenda.

A quorum was declared present, meeting called to order by Ted Ritchie at 7:06 pm.

Acceptance of board minutes for January
David Dalrymple moved, seconded by Terri Filippetti, that we approve the minutes for January. Motion passed unanimously.

Executive Director Report
Submitted via email and appended to these minutes. Mike Singleton updated the board on the issues with the Lancaster board of health regarding the concession stand. The issues are being worked out.

Technical Director Report
Submitted via email and appended to these minutes. Ian thanked Tom Rivet for getting so many coaches signed up for the regional youth conference in Southwick.

Communications Director Report
Tucker Reynolds reported American Eagle is upgrading our web platform. He is working on new partnerships and has also been working on cleaning up and making clearer the content of our website.

Events and Programs coordinator Report
Submitted via email and appended to these minutes.

Barrie Atkin & Beth Tishler – Consultants
They recapped our planning session Saturday Feb 2.
Howie Blatt moved, seconded by Dan Bielenin, that we adopt the Board Member Expectations document (see attached copy), to be placed on our website under Board of Directors and also in our board handbook and add an additional signature line for the executive director. Motion passed unanimously.

Tom Rivet moved, seconded by David Dalrymple that we adopt the role description for district representative as crafted at the planning session, to be placed in the Policies and Procedures document. Motion passed unanimously.

Steve Smoller moved, seconded by Dan Bielenin, that we move all role board of director role descriptions except for those of the President, Executive Vice President, Secretary/clerk, and Treasurer from the bylaws document to the Policies and Procedures document. Motion passed unanimously.

Board Program Manager Reports
State Cup
Submitted via email and appended to these minutes.
Leagues Committee
Ted Ritchie reported the committee is looking at making rosters as well as playing rules uniform among the leagues. They are awaiting feedback from the leagues. They also did the draw for MTOC seedings at the last meeting.

Recreation report
Nancy Hart requested we spread the word about Kohl’s Cup.

Instructional report
Included in technical director’s report. Howie Blatt invited board members to attend the regional youth conference, adding it is a good way to see our development coaches in action.

TOPS report
Ray Robinson reported TCPsoccet is booming and said we may have up to 10 new programs this year.

ODP report
Jared Scarpaci reported they are planning their annual trip to Portugal. They are sending girls 13-14 team and boys 13-14 and 16-17 teams plus 45 chaperones.

SYRA
Brian Treanor reported our Young Male Referee of the Year, Jordan Covaco, won the National Young Male Referee of the Year award. The recertification clinics are completed except for one last one in March. The Federation is pushing the state referee committee to get the recertifications done by the end of the year instead of running into the spring.

Financials
Derek Smith reported he is concerned about the registration numbers, since they are below last year’s and represent a loss in revenue. Mike Singleton stated not all registrations are in yet.

Field Committee Report
No report.

Board member reports
Tom Rivet reported he has met with 22 people concerning youth soccer. These are people in parks and recreation departments who were not familiar with youth soccer. Many will be taking the G & F courses.
David Dalrymple reported he attended the Middlesex League meeting and they expressed concerns about the CORI process and also questions what our fees covered. Mike Singleton stressed the CORI checks are state law and not Mass Youth Soccer policy.

President’s remarks
None.

Old Business
• Review of action items
Steve Smoller reviewed the open action items. Those that have been resolved were removed from the list and new ones from this meeting were added. The criteria for Hall of Fame members will be circulated to the board via email by Mike Singleton and then finalized. There is a page on the website concerning concussion awareness. Mike Singleton suggests we should adopt a policy and will make a proposal at the March meeting. A copy of the list is appended to these minutes

New Business
• New Agendas
Mike Singleton reported that the agendas from now on will be highlighted with boxes at the top indicating items to come under the evaluation process. Board members should come prepared to discuss these issues.
• Quarterly Review of Norms
  Howie Blatt suggested we do a quarterly review of the norms we adopted at this meeting to see if we are adhering to them.

For the good of the game

Meeting adjourned at 9:20 pm.

Respectfully submitted,
Steve Smoller
Secretary

Addendum:

1. Executive Director Report—Mike Singleton
Citizens Fields at Progin Park
We have run into major problems with the Nashoba Board of Health which has prevented concession construction from beginning. I will give you a most up to date report verbally at the meeting.

Partnerships
Thanks to all of you who helped us quickly come to agreement with Nike. I am excited to build this relationship and see our players’ happiness in their gear.
We have finalized a deal with Performance Innovation to provide all of our members greatly discounted video editing and tagging software. This will do a great deal to help player development and I sincerely hope many coaches incorporate its’ usage into their training.
Ian and the technical staff are leading the investigation of video animation software for us to create a similar partnership to help our members.

AGM
Our AGM will be at the Leominster Four Points by Sheraton on Saturday, March 23, 2013.

Audit
The audit is ongoing and we expect to have a report for discussion at the March meeting.

Website
Work continues on our website and American Eagle is suggesting we move to their new platform to improve the website. We are investigating that decision currently to insure it will meet all of our needs.

Player Development and Culture Committee
This group continues to meet and it is likely in the next month there will be suggestions for standardized registration dates, agreed upon state roster, agreed upon basic rules of play at certain age groups, and some basic standards for new member organization affiliation.

2. Instructional Program Report   Ian Mulliner, Technical Director and Howie Blatt, Director of Instructional Programs
Technical Director
Winter programming is underway and being well received. We did have a minor issue with U-Mass Lowell pulling the facility from our Friday night program but have managed to find an alternative location in town. We are hosting our first Region Youth Conference in Southwick, Western Massachusetts on February 13th and have over 27 coaches registered. We are trying to secure a location on Cape Cod to run a Regional Youth Conference for the coaches of the south shore it looks like either Hyannis or Harwich have facilities that could host the event.
We are also investing which software program to use to enhance our coaching lesson plans and have had demonstrations from TactX and Coachfx which both offer animation to demonstrate how a coaching session would look on the field. We have also entered into an agreement with Performance Innovations who offer a video analysis software that we are going to offer to every coach in the state at a heavily discounted price point.

Coaching Education
Moving into the New Year we have received requests for the following courses thus far, 8 G Licenses, 13 F Licenses and 4 E License courses which puts us ahead of where we were this time last year. We are also conducting a D License course at Framingham State University over 4 Sunday’s in March.

Coach and Player Development Program (CD and PD)
We have scheduled 3 winter player development programs in Arlington, Reading and Holden. And we are already almost fully booked for spring tryouts and town player development programs.

3 Events and Programs Coordinator Report – Jen Fickett

Fields Update
The spring scheduling process is well underway with more leagues, clubs, user groups, etc. submitting their schedules for field usage before the requested February 1st deadline for priority scheduling. We are seeing an increased demand in the number of small-sided (6v6 and 8v8) games for the 2013 spring season and anticipate that demand to continue each season. While the spring scheduling process is not yet complete, Fields 1-10 will be set-up for small-sided games five out of the six Sundays for league games. Saturdays are at 31% capacity with Region 1 and ENCL games March 30-May 4 and Mondays are at 100% capacity with ODP training and club practices. Monday nights are our peak practice requests and this season did not have enough field space to accommodate all requests.

Upcoming Tournaments:
- Scorpion Bowl Weekend I March 1-3
- Scorpion Bowl Weekend II March 8-10
- NEFC Boys Weekend March 15-17
- NEFC Girls Weekend March 22-24

Hotel Update
Hotel contracts have been completed with our 12 standard hotel partners for 2013-2014 for all major annual contracted tournaments. Relationships with three additional hotels are being explored to help accommodate our room night demands for major tournament weekends for the MPS Memorial Day College Showcase, MPS Summer College Showcase and MPS Thanksgiving College Showcase.

We are currently accepting reservations for the two Scorpion Bowl weekends, NEFC Boys weekend and NEFC Girls weekend in March as well as the MPS Memorial Day College Showcase. The process is proving to be much more efficient this year with returning teams understanding the process as well as teams now being able to reserve multiple tournament weekends with one phone call and/or email. The feedback we receive is that teams prefer to work with us over third party agencies.

Purchasing Update
We are currently working on the logistics for all major orders for State Cup, MTOC, District Select, ODP, GOALS, TOSoccer and our Technical Staff now that Nike is under contract. We will continue using Blue Heron Northeast Promotion & Apparel for our t-shirts and other miscellaneous apparel needs and Dinn Brothers for our awards.

4 STATE CUP REPORT – Terri Filippetti

A total of 201 girls and boys U15-U19 teams declared for State Cup. This is a record number of applications. Each age/gender must play down to 8 teams prior to the Round Robin on May 18th & 19th.

State Cup Semi-Finals and Finals will be June 1st & 2nd. Our state winners (U13-U19) will advance to Regionals June 27th - July 2 at URI. Regional winners (U13-U19) will advance to Nationals July 22nd-28th at Overland Park, Kansas.

Seeding Summary U15-U19:

Girls 15
A total of 29 teams submitted applications. Seeds 1 thru 5 were placed based on the results of their 2012 State Cup play. Seeds 6 thru 18 were placed using a random draw for the remaining D1 Maple and NEP teams as well as the Region 1 Premier Leagues and NERL teams, followed by a separate random draw of the D2 Maple and NEP teams for Seeds 19 thru 28. Seed 29 was then placed. The Challenge round will consist of 4 single elimination rounds.

Girls 16
A total of 23 teams submitted applications. Seeds 1 thru 4 were placed based on the results of their 2012 State Cup play. Seeds 5 thru 13 were placed using a random draw for the remaining D1 Maple and NEP teams as well as the NERL teams, followed by a separate random draw of the D2 Maple and NEP teams for Seeds 14 thru 22. Seed 23 was then placed. The Challenge round will consist of 3 single elimination rounds.

Girls 17
A total of 20 teams submitted applications. Seeds 1 thru 6 were placed based on the results of their 2012 State Cup play. Seeds 7 thru 12 were placed using a random draw for the remaining D1 Maple and NEP teams as well as the NERL teams, followed by a separate random draw of the D2 Maple and NEP teams for Seeds 13 thru 20. The Challenge round will consist of 3 single elimination rounds.

Girls 18
A total of 18 teams submitted applications. Seeds 1 thru 5 were placed based on the results of their 2012 State Cup play. Seeds 6 thru 10 were placed using a random draw for the remaining D1 Maple and NEP teams, followed by a separate random draw of the NEP P1 teams for seeds 11 thru 14. Then a separate random draw for D2 Maple and NEP teams for Seeds 15 thru 17. Seed 18 was then placed.

The Challenge round will consist of 3 single elimination rounds.

Girls 19
A total of 6 teams submitted applications. All 6 teams will go directly to the Round Robin. The brackets will consist of 3 teams each. There will be a semi-final and a final.

Boys 15
A total of 27 teams submitted applications. Seeds 1 thru 5 were placed based on the results of their 2012 State Cup play. Seeds 6 thru 11 were placed using a random draw for the remaining D1 Maple and NEP teams as well as the NERL teams, followed by a separate random draw of the D2 Maple and NEP teams for Seeds 12 thru 21. Then a separate random draw of the division 3 teams for seeds 22 thru 27.

The Challenge round will consist of 4 single elimination rounds.

Boys 16
A total of 29 teams submitted applications. Seeds 1 thru 4 were placed based on the results of their 2012 State Cup play. Seeds 5 thru 13 were placed using a random draw for the remaining D1 Maple and NEP teams as well as the NERL teams, followed by a separate random draw of the NEP P1 teams for seeds 14 thru 18. Then a separate random draw for D2 Maple and NEP teams for Seeds 19 thru 27, followed by a separate random draw of the division 3 teams for seeds 28 and 29. The Challenge round will consist of 4 single elimination rounds.

Boys 17
A total of 22 teams submitted applications. Seeds 1 thru 5 were placed based on the results of their 2012 State Cup play. Seeds 6 thru 14 were placed using a random draw for the remaining D1 Maple and NEP teams as well as the Region 1 Premier League and NERL teams. Then a separate random draw for D2 Maple and NEP teams for Seeds 15 thru 22.

The Challenge round will consist of 3 single elimination rounds.

Boys 18
A total of 21 teams submitted applications. Seeds 1 thru 4 were placed based on the results of their 2012 State Cup play. Seeds 5 thru 10 were placed using a random draw for the remaining D1 Maple and NEP teams, followed by a separate random draw of the NEP P1 teams for seeds 11 and 12. Then a separate random draw for D2 Maple and NEP teams for Seeds 13 thru 20. Seed 21 was then placed.

The Challenge round will consist of 3 single elimination rounds.

Boys 19
A total of 6 teams submitted applications. All 6 teams will go directly to the Round Robin. The brackets will consist of 3 teams each. There will be a semi-final and a final.

The tournament structure is:
STATE CUP - TOURNAMENT BRACKETS
SEED
1 STRAIGHT TO ROUND ROBIN
2 STRAIGHT TO ROUND ROBIN
3 STRAIGHT TO ROUND ROBIN
4 STRAIGHT TO ROUND ROBIN
5 TO FINAL STAGE OF CHALLENGE ROUND
6 TO FINAL STAGE OF CHALLENGE ROUND
7 TO FINAL STAGE OF CHALLENGE ROUND
8 TO FINAL STAGE OF CHALLENGE ROUND
GAME 1 9 v 24
GAME 8 16 v 17 GAME 9 WINNERS GAMES 1 & 8
GAME 2 10 v 23
GAME 7 15 v 18 GAME 10 WINNERS GAMES 2 & 7
GAME 3 11 v 22
GAME 6 14 v 19 GAME 11 WINNERS GAMES 3 & 6
GAME 4 12 v 21
GAME 5 13 v 20 GAME 12 WINNERS GAMES 4 & 5

If more than 24 teams in an age group apply, they will be seeded 25 to the end and will play against team 24 and lower in order. If less than 24 teams apply, byes will be given starting at team 9.
GAME 13 5TH SEED v WINNER GAME 12
GAME 14 6TH SEED v WINNER GAME 11
GAME 15 7TH SEED v WINNER GAME 10
GAME 16 8TH SEED v WINNER GAME 9

ROUND ROBIN BRACKET

RED      BLACK
1        2
3        4
WINNER GAME 14  WINNER GAME 13
WINNER GAME 16  WINNER GAME 15

The 3rd Challenge Round for the U13s and 14s will be played prior to May 8th. Winners from this round will advance to the Round Robin.

Presidents Cup (U13-U17)
The location for the US Youth Soccer Presidents Cup Nationals has been changed from Delaware to Lake Myrtle Sports Park, Auburndale FL.

5. Action Items – Steve Smoller

1. Hall of Fame nominations for December 2012 awards banquet. Nancy asked if there is a procedure for such nominations. Jen Fickett is planning the event. January board meeting > Jen is working on the event currently. Will take place December 2 > for February agenda. Mike will email current nomination form.

2. Decide if we should have a policy on concussions. Mike will prepare a proposal for March meeting.

3. Prepare a draft of proposed changes to bylaws and policy & procedures document regarding board positions and descriptions of board member roles. > Mike Singleton.

6. Board member expectations document

Massachusetts Youth Soccer Association
BOARD MEMBER EXPECTATIONS

As a board member of Massachusetts Youth Soccer Association, I agree to:

1. Support the mission, vision and values of the organization.
2. Attend and actively participate in Board Member orientation and regular board meetings.
3. Participate in planning activities undertaken by the board, including strategic planning.
4. Actively participate in activities designed to enhance the board’s performance (e.g., attend a local training program, participate in board development activities)
5. Be an ambassador for Mass Youth Soccer with supporters, corporations, funding partners and the community.
6. Adhere to conflict of interest, confidentiality and whistle blower policies, as well as other organizational policies and procedures with ensure an ethical, well-run organization.
7. Stay informed about board policies, by-laws and committee matters. Prepare well for meetings and actively participate in discussions and leadership decisions.
8. Participate on at least one board committee or task force and/or take on one board project.
9. Faithfully read and understand the organization’s financial statements. Ask questions when I have concerns or need more information.
10. I will actively participate in one or more fundraising activities.
11. I will work in good faith with staff and other board members as partners toward achievement of our goals.

Expectations of Leadership & Staff:
1. I will be sent an agenda and materials in a timely manner prior to the board meeting.
2. The organization will help me perform my duties by keeping me informed about issues and challenges facing Mass Youth Soccer.

I understand both the spirit and the letter of all of the above expectations and agree to fulfill them to the best of my ability.

Signatures

Member, Board of Directors

Date

President, Board of Directors

Date
7. Role description for district representative

District Representative Role Description - Massachusetts Youth Soccer Association

Revision from Planning Session 2/2/2013

Description

Each District Representative, being elected to a three year term by the whole organization at the AGM, plays a vital role in developing and promoting the goals and objectives of the Massachusetts Youth Soccer Association in that District and by extension, at the state level. Therefore, in order to maximize the effectiveness of the District Representative position, the District Representative should assume the following responsibilities:

At the District Level:

The District Representative is expected to: assume a role of active participation in the activities of the District leagues, clubs and organizations; help to grow membership by creating and/or expanding soccer opportunities to underserved populations of the District; demonstrate support for the Massachusetts Youth Soccer Association to the members of the District by promoting its good work, generating goodwill for the organization, and encouraging support for its efforts; introduce the organization to new communities, corporate sponsors, foundations, media, helpful individuals and potential partners within the District.

At the State level:

The District Representative is expected to: attend all Board of Directors meetings; contribute knowledge and skill in at least one area essential to Board governance by serving on Committees or task forces and/or accepting special assignments; attend Massachusetts Youth Soccer Association Program meetings, events and functions as requested by the President; help to develop new initiatives, a strategic vision and set long-term priorities for the growth of the Massachusetts Youth Soccer Association; actively engage in professional development opportunities; celebrate the successes of the District through an annual “State of the District” presentation to the Board of Directors.

A quorum was declared present, meeting called to order by Ted Ritchie at 7:05 pm.

Concussion Policy
Mike Singleton presented a proposal for a Mass Youth Soccer Concussion Policy developed in collaboration with medical staff at Children's Hospital. Discussion focused on some of the wording in the proposal, not the content. Several grammatical changes suggested and adopted. Dave Dalrymple suggested the Board seek membership feedback on the policy after a period of time post approval. Motion by Dan Bielenin, seconded by Nancy Hart to accept the Concussion Policy as amended. Motion passed unanimously. Concussion policy is listed in Addendum to this report.

Term limits for board members
The sub-committee to review and recommend a term limit proposal presented a first reading of a potential policy. Discussion focused on insuring a policy did not impact the current staggered system of elections and consideration for non-voting members, i.e. emeritus status. Ted Ritchie requested the sub-committee to review the Board inputs and come back to next BOD meeting with revisions.

Acceptance of board minutes for March
Nancy Hart moved, seconded by Dan Bielenin, to approve the minutes for March. Motion passed unanimously.

Executive Director Report
Submitted via email and appended to these minutes. Mike Singleton discussed the schedule for the septic system upgrade. Meeting with Lancaster Board of Health the week of 4/05. Estimated timeline of permits in place and move forward on construction by end of April.

Technical Director Report
Submitted via email and appended to these minutes.

Communications Director Report
Submitted via email and appended to these minutes. Tucker Reynolds reminded the Board that weekend of 4/06 – 4/07 is Dick's Sporting Goods promotional weekend for Mass Youth Soccer.

Events and Programs coordinator Report
Submitted via email and appended to these minutes. Mike Singleton reported grass fields grass fields 6, 7 & 10 will open weekend of 4/06 – 4/07. Fields 6 & 7 will host U10 games only. Other grass fields 1 -2 weeks away from opening.
Board Program Manager Reports

State Cup
Terri Fillipetti reported entry round games for the State Cup round-robin positions have resumed. The play down of the round-robin section of the Tournament will take place the weekend of May 18, 19. Semi-finals and Finals scheduled for weekend of June 1, 2.

Leagues Committee
No report.

Recreation report
Nothing new to report.

Instructional report
Included in technical director’s report.

TOPS report
Submitted via email and appended to these minutes. Ray Robinson thanked Tucker Reynolds (Communications) and Jen Fickett (Events) for support to the program.

ODP report
Jared Scarpaci reported ODP teams have begun outdoor training for the spring.

SYRA
Brian Treanor reported invitations have been extended to referees for State Cups and MTOC Tournaments. He has received forty (40) responses for State Cup to date.

Financials
Derek Smith distributed and explained current financial statement. Dan Bielenin moved, seconded by David Martinez to accept the Treasurer’s report. Motion passed unanimously.

President’s Remarks/Board member reports on club visits
Tom Rivet attended Pioneer Valley Board of Directors meeting
Ted Ritchie attended league meetings for MAYS, Nashoba Valley, Berkshire and Essex.
Mike Singleton attended one of the Essex league meetings.
Ted & Mike will attend Pioneer Valley league meeting on 4/04.
Topics of discussion at league meetings – AGM, HOF Awards, Kohl’s Cup, member benefits, sponsors – Dick’s Sporting Goods, Dinn Trophy, Mass Youth Golf Tournament, Awards Banquet & nominations.

Old/New Business
- CORI Policy – Mike Singleton will present proposed revisions at May Board meeting.
- Conflict of Interest Forms – Board members reminded of requirement to submit completed forms. Completed forms on hand were collected.
- Coaches Across America – Mike Singleton reported on his contacts with the organization, which distributes funding grants for coaches to work in inner-city areas. Mass Youth considering a possible full-time or part-time coach in a Boston location. Mike to invite the organization to come to the May (or later) Board meeting.
- Districts Select Program town placements – Nancy Hart requested the Board address the separation of Districts Program boundaries vs. the regional Board of Directors position boundaries, which are currently not the same. Her concern is that the District Program is required to adhere to regional boundaries, it will impact long established District Program team composition.
For the good of the game
Mike Singleton advised the Board of a possible relocation of future Board meetings to the Special Olympics Massachusetts headquarters in Marlborough. Location is convenient to Route 495 just south of Route 290 interchange.

Tom Rivet asked for feedback from Mass Youth meeting with Lancaster Parks & Recreation Dept. Mike Singleton reported it was a very positive meeting.

Jared Scarpaci requested an explanation of the proxy voting procedure utilized at the recent Mass Youth AGM. Ted Ritchie explained that the policy as written contains ambiguity that, based on interpretation, would allow for a proxy voter to carry more than one proxy. In the interest of avoiding an issue at the AGM meeting, a compromise was reached to allow multiple proxies for a single carrier. Amended language is being prepared to remove the ambiguity in the procedure and return the policy to one proxy per person.

Meeting adjourned at 9:28 pm.

Respectfully submitted,
Bob Trudeau
Secretary

Addendum:

April 2013 Mass Youth Soccer Executive Director Report—Mike Singleton

Citizens Fields at Progin Park
With as much snow as we have received in March we had to close the complex one weekend which is a financial cost. Further the long time the snow is going to make the grass fields unplayable will hurt rentals as well. Thankfully we are using our turf fields to their maximum capacity to hopefully reduce any financial burden.

We have chosen Ducharme-Dillis as our Engineers for our Septic upgrade. I will update you as progress is made.

Partnerships
Children’s Hospital provided us 5 free passes to their Working with the Female Athlete seminar which we have passed on to interested leaders.

I had the best meeting I have had with the NE Revs and it appears we will do more work together in the coming year and years than we have done in the past. Specifics are still being worked out but all indications point to a much improved relationship.

Scholarships
We have begun to receive scholarship applications from interested HS students. Please pass on the word that we offer these scholarships.
CORI and Registration Compliance
As you have seen we still greatly struggle in getting organizations to file registrations and CORI forms in a timely manner. It is going to be important to continue to work on improving the system and setting up a method by which not us nor the league presidents have to track down people each season.

Beginning in the Fall of 2013 we will require all member organizations to fill out an online Member Organization Annual Leadership Report. When sending in their registration files they will also be required to fill out this form that will list all current board members and staff for the organization as well as have them verify that all players and adults have been registered.

US Youth Soccer
US Youth Soccer is holding a “Soccer Summit” on April 27th in Dallas. Ted and I will attend.

Coaches Across America
We have the opportunity to increase our inner city presence greatly through Coaches Across America and a federal grant program. We will discuss this and you can find more details here: http://www.up2us.org/index.php?page=coach-across-america

Instructional Program Report April 2013

By Ian Mulliner, Technical Director & Howie Blatt, Director of Instructional Programs

Technical Director
The Regional Youth Conference in Harwich on Cape Cod was attended by 16 coaches and the event was well received and we look forward to providing more services and programs to the towns on the Cape. The D License was completed with a total of 31 coaches successfully completing the course. We now look forward to introducing the New D format to our coaches in the summer and beyond. The plan for that particular course is to have a cycle of March, August and November so that coaches can plan accordingly. The Technical Staff are enjoying working with our new animated software partner CoachFX and are looking forward to getting the animated versions of the lesson plans on line by the end of 2013.

Coaching Education
Coaching education is winding down before the spring season. We have completed a total of 8 G’s, 10 F’s, 3 E’s and 1 D course during the month of March. We are already in process of planning for and setting up summer courses around the state. We are excited about the prospect of working with both the Boston Breakers and the New England Revolution to provide our membership with coaching education opportunities set up around their training sessions and games.

Coach and Player Development Program (CD and PD) & Tryouts
Coach and Player Development programs are starting up for the spring season we are in Reading, Wellesley, Stoughton, Holden, Bellingham, Wilmington, Dracut, NA United, Medfield, Tyngsboro, Pepperell, Southbridge, Maynard, Mansfield, Somerville and Melrose. For the fall season we have already received requests from Bedford, Bellingham, Belmont, Rockport and possibly Peabody to provide programming. We are also running tryouts for Medfield, Melrose, Stow, Framingham, Oxford and Triton during May & June.
**Camps & Academies**

**Technical Development Centers** – Are almost complete. We had over 350 participants this winter attend throughout the 11 sites around the state.

Camps – We are running a camp in Wilmington over the April vacation and currently have over 36 players registered. We also have an event set up on Martha’s Vineyard for August 12th through the 16th. Online registration was posted on March 28th for this event.

The ODP Summer Academies registration is open for 2013 and we have already received close to 50 registrations.

**GOALS**

Once again Loy Urbina has been working with local and inner city communities and we currently have 28 sites that we are working with to set up summer programming.

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**DIRECTOR OF COMMUNICATIONS BOARD REPORT**

April 3, 2013

**WEBSITE ANALYTICS**

Comparison between for the first quarter of 2012 and the same quarter for 2013.

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<tr>
<td>Duration Per Visit</td>
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- U10 Practice Plans: 10,000 in 2012, 21,500 in 2013
- U12 Practice Plans: 8,300 in 2012, 21,000 in 2013
- U8 Practice Plans: 7,000 in 2012, 14,000 in 2013
- Events: 5,900 in 2012, 8,500 in 2013
- ODP: 5,900 in 2012, U6 Practice Plans: 8,000 in 2013
- State Cup: 5,800 in 2012, State Cup: 6,600 in 2013

<table>
<thead>
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</tr>
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</table>

We have appreciated a 25% increase in use of our website. The increased use is a result of increased interest in our technical department pages and, in particular, in the practice plans. The 21% increase in unique visitors also tells us that we are reaching far more people. The decrease in both the duration of each visit and the number of pages visited tells us two (2) things. First, people seem to know where they want to go BEFORE their visit. This seems to bear out the fact that more people are coming to see our Practice Plans. Secondly, it tells us that our consolidation and redesign of certain pages is making each visit more efficient. Finally, we have appreciated a 41% increase in the number of visitors that come directly to our website rather than through a search engine such as Google, yahoo or Bing.
CREDENTIALS PARTNER
Skillzys, Inc. has been named the “Official Custom Tag Provider” for Massachusetts Youth Soccer. Skillzys will give us a 50% discount and all of our Member Organizations a 20% discount on all of their products. They will be used for our tournament credentials, bag tags, tournament tags (which will replace patches) and other products.

GOLF TOURNAMENT – SAVE THE DATE
Another reminder that our 2013 Massachusetts Youth Soccer Golf Classic will be held at the Stow Acres Country Club in Stow, MA on Monday, August 19th. We hope to capture more golfers for the event as our membership will still be in summer mode.

OFFICIAL PHOTOGRAPHER
We are developing a Request for Bid for an “Official Photographer” for Massachusetts Youth Soccer. Names of reputable sports photographers should be submitted to Tucker Reynolds as soon as possible. The Request for Bid will be sent by the end of the month.

FIELD USE CONTRACTS
Rental rates and tournament rates have been set. We are contacting bulk rate customers to inform them of the new rates and the longer term contract we are offering. The final tournament contracts for 2013 are being finalized. These, too, will be 2-3 year deals in order to show our tournament hosts our commitment and to avoid having to re-negotiate and re-sign new agreements annually.

Events and Programs Coordinator Report----Board Meeting: April 3, 2013
Submitted by Jen Fickett

Fields Update
The turf fields opened with the first weekend of Scorpion Bowl (March 2-3); however, the second weekend (March 9-10) was cancelled by the Scorpions. NEFC held their two weekend tournaments the next two weekends (March 15-17 and March 22-24).

We will be assessing our grass fields on a daily basis now that the snow has melted for proper drainage before opening our grass fields. League play is scheduled to open April 7th. Turf fields are now even more of a hot commodity, particularly for weeknight practices and Saturday Region 1, ECNL, State Cup and Presidents Cup games. We are in the process of rescheduling grass fields to turf fields, if available, Tuesdays-Saturdays these first few weeks of April.
Similar to last spring, during the weeknights we are at capacity on Mondays with ODP training sessions and use about 36%-68% of our fields Tuesday-Thursday with a few fields on Fridays. And we are at or near capacity on Sundays for league games.

Upcoming Tournament(s):
- Kohl’s Cup April 21
- GPS Memorial Day College Showcase

Hotel Update
Below is a report of our final actualized/paid room nights for the March 2013 tournaments:

Scorpion Bowl I (March 2-3)

Scorpion Bowl II (March 9-10) – Field Location Cancelled
(Includes one team who played their games in Marlborough)
NEFC Boys Weekend (March 15-17)
2013 Pick-Up: 408 Room Nights 2012 Pick-Up: 540 Room Nights

NEFC Girls Weekend (March 22-24)

TOPSoccer Massachusetts April 2013

- As of this date we have provided TOPSoccer training to Amesbury, Yarmouth, Woburn, Worcester, Malden, and Wilmington. I will be in Brockton on May 22 for their training session. Mashpee is also looking for additional training for their new coaches
- Danvers, Chelmsford have also expressed an interest in starting programs this year and thanks to Tom Rivet we are hoping to get a program started out in his area as well.

Ray Robinson
Director of Outreach Programs
TOPSoccer

Action Items list – Bob Trudeau

1. Term Limits Sub-committee to present second review proposal for term limits policy.
2. Ian Mulliner to report to Board regarding U12 ODP intro camp participation.
3. Mike Singleton to present proposed revisions to CORI policy.

CONCUSSION POLICY

In an effort to protect young soccer players from the effects of injuries to the brain, Massachusetts Youth Soccer has created an extensive concussion education page on our website and included the CDC Concussion Online Training as part of the requirements to attain an “E” Coaching License. It is our strong recommendation that all coaches of all levels and ages of play take the free CDC Concussion Training Course as it can only help to best serve the children of Massachusetts, a goal we hold close to our hearts.

Further we have created the following playing policy related to Concussion Management:

A player removed from participation as a result of a head injury or symptoms similar to those of a concussion shall not be permitted to return to play to any extent until they have provided their team coach with a written unconditional “Medical Clearance to Return to Play” from a licensed Medical Doctor.

It is our expectation that this policy will clarify protective measures for all involved in youth soccer in Massachusetts and simplify communication between coaches and parents when concussion related issues arise.
A quorum was declared present, meeting called to order by Ted Ritchie at 7:05 pm.

**Term limits for board members**
The sub-committee to review and recommend a term limit policy presented their second reading of a potential policy. The Board reviewed the policy with the following discussion & changes. First paragraph accepted as presented. Second paragraph dealing with incumbent BOD member serving an extra 1 year period due to lack of qualified candidate(s), added language to specify any new candidate elected to the position after the 1 year service of the incumbent, would complete the 2 years remaining of the 3 year term. Also added language that 1 year additional service by incumbent counts towards 2 year service break. Board also decided Immediate Past President position would be 1 year period as BOD voting member. Director Emeritus (non-voting positions) will not be subject to term limits. Policy to take effect upon ratification by membership. **Motion by Nancy Hart, second by Dave Dalrymple to accept Term Limit Policy proposal as amended. Motion approved unanimously. Copy of Policy, subject to membership ratification, attached as addendum to the Minutes.**

**CORI Length of Suspension Modification**
Mike Singleton requested Board approval of revised wording in the CORI Suspension Policy, specifically Section 3.07 of Policies, Procedures & Regulations, to allow the Executive Director to determine the length of time of CORI related member suspensions and when a suspended member may reapply for membership rights. Current wording is vague and does not allow a vehicle for reinstatement. **Motion by Nancy Hart, second by Dan Bielenin to accept Section 3.07 changes as proposed. Motion passed unanimously. See Executive Director report for approved language.**

**Acceptance of board minutes for March**
Nancy Hart moved, seconded by Dan Bielenin, to approve the minutes for March. Motion passed unanimously.

**Executive Director Report**
Submitted via email and appended to these minutes. Mike Singleton reported field complex has experienced multiple days shutdown due to weather related issues. Mike is working with Dept. of Justice Criminal Information Systems to resolve a systems issue with CORI submittal typo errors that allow for incorrect reports to be generated, i.e. "no report" or a clean record, for a person whose name was entered into the system incorrectly.

**Technical Director Report**
Submitted via email and appended to these minutes.
Communications Director Report
Submitted via email and appended to these minutes.

Events and Programs coordinator Report
Submitted via email and appended to these minutes.

Board Program Manager Reports
State Cup
No report.
Leagues Committee
No report.
Recreation report
Submitted via email and appended to these minutes.
Instructional report
Included in technical director’s report.
TOPS report
Submitted via email and appended to these minutes.
ODP report
Nothing new to report.

SYRA
Brian Treanor reported he is working on State Cups assigning with MTOC selections to follow.

Financials
Due to technical issues with phone connection, Financial report could not be presented.
Tabled to June meeting.

President’s Remarks/Board member reports on club visits
Ted Ritchie discussed US Youth Soccer Summit attended by Ted & Mike in April.
Tom Rivet attended two Pioneer Valley League meetings and is working with Ray Robinson on two TOPSoccer opportunities.

Old/New Business
- **Hall of Fame Committee** – on action list for June Board meeting.
- **Special Meeting of Membership to Consider By-Law Changes** – Ted Ritchie to review potential schedule dates.
- **Concussion Policy Feedback** – limited feedback from leagues. Primary questions/concerns center around referee roles and responsibilities.
- **Coaches Across America** – Mike Singleton reported that would like to hire both a full-time and a part-time coach for this inner city program. Preliminary cost - $10,500. Mike working on creating a program before presenting a proposal to the Board.
- **Golf Cart Purchase Proposal** – Mike Singleton reported that the current golf cart rental supplier is going out of business. State office has canvassed other companies, but least expensive rental fee is a 60% increase. Mike advised he is negotiating to buy carts from company going out of business. He will present a proposal to Board when negotiations completed.
- **Open Board Positions** – Nancy Hart asked if any action has been taken to fill vacant Board positions. Topic to be added to June agenda.
For the good of the game

Mike Singleton reported that applications for the Mass Youth College Scholarship Program have increased to over 50 applications in 2013. Mike attributes the increase to better communication to the membership of the scholarship opportunity.

Dave Dalrymple asked about status of Mass Youth Board specific email addresses. Mike Singleton explained the delay is because the new provider wants significant charges to set-up and maintain the accounts. Board members interested in obtaining a Mass Youth email address/account should email Mike of interest.

Meeting adjourned at 9:02 pm.

Respectfully submitted,

Bob Trudeau
Secretary

Addendum:

May 2013 Mass Youth Soccer Executive Director Report—Mike Singleton

Citizens Fields at Progin Park
With much attention, maneuvering, split-seeding, and fertilizing we have done all in our power to keep as many grass fields open as possible this Spring. Regardless we will see a hit to income as the weather was simply too difficult to keep them open through most of April. Fields 14 and 16 are particularly worrisome and we are scheduling minimally and strategically in hopes of bring them back to our standards. Notes have gone out to all field renters asking them to be respectful of middle of fields.

Partnerships
Ian is working with the Breakers on setting up multiple coaching clinics at Breakers games and also for our ODP girls to play before and at halftime of a Breakers game in June.

The Revs have agreed to make July 13th a game night that highlights TOPSoccer!

Scholarships
The scholarship deadline was today. We will review all scholarships by the end of the week and determine winners for announcement early next week.

CORI Policy
I am talking with DJCIS about a flaw in the system that does not differentiate between people with “clean” CORIs and those who do not exist. I will update you more as the conversation continues.
CORI Suspension Policy Wording Suggestion

3.07. Depending on the severity of the issues indicated in a member’s background check, Massachusetts Youth Soccer holds the right to either suspend or expel members. The Executive Director shall determine the length of all CORI related member suspensions and indicate in the suspension letter when a suspended member may reapply for membership rights.

US Youth Soccer
Ted and I attended the US Youth Soccer Summit. Many quality points were discussed and now it is the duty of US Youth to act on items with particular focus on improving governance, simplifying rules, repairing the relationship with the Federation, and allowing staff to run major programs. These actions are on the table and US Youth now must show an ability to change/improve in these areas.

Coach Across America
It is my recommendation we hire a FT and one PT coach through Coach Across America. This would be a $10,500 investment in the inner city. Caroline, Ian, and I will need to work in specifics for these coaches.

Lancaster
The Eastbound onramp extension is completed and work on the roundabout has begun.

May 2013 Instructional Program Report

Submitted by Ian Mulliner, Technical Director and Howie Blatt, Director of Instructional Programs

Technical Director
Condolences to those families and friends who were impacted by the tragic events that occurred at the Boston Marathon I wish them all a healthy and speedy recovery.

On the soccer front the weather has finally improved and our spring programming is well under way. I have been working with our Communications Director to review and identify coaches interested in working with our District Select Program. We have put together a try out format and process for the selected coaches to follow bringing them in line with current Massachusetts Youth Soccer Technical Department protocols.

Massachusetts Youth Soccer is hosting a National Training Center at our fabulous Progin Park location on June 11th where US Soccer National Staff Coaches will be putting Massachusetts best youth players through their paces in hopes of being selected into the National Teams Programming. We are excited to have this opportunity to observe these sessions first hand and will use it to enhance our Technical Staff’s knowledge and bring them up to speed with current National Team best practices.

Coaching Education
We are in process of setting up events with both the Boston Breakers and the New England Revolution to provide our membership with coaching education opportunities set up around their training sessions and games. We have an event set up on June 16th with the Breakers for our U-13 and U-14 Girls Olympic Development Program to play a game prior to the Breakers game. The Technical Staff will be attending coaching sessions at both the Breakers and Revolution training facilities to observe first team and Academy training which we will use as another means to enrich their professional development.

Coach and Player Development Program (CD and PD) & Tryouts
Coach and Player Development programs are underway for the spring season we are in Reading, Wellesley, Stoughton, Holden, Bellingham, Wilmington, Dracut, NA United, Medfield, Tyngsboro, Pepperell, Southbridge, Maynard, Mansfield, Somerville and Melrose. For the fall season we have already received
requests from Bedford, Bellingham, Belmont, Rockport and Framingham to provide programming. We are also running tryouts for Medfield, Melrose, Stow, Framingham, Oxford, Triton and Agawam during May & June.

Camps & Academies
The Wilmington Camp went well with 60 participants and the feedback from the participants was extremely positive and we are looking to set up another event with Wilmington for the Summer. We are also working with Holden to provide a summer clinic for their players and coaches.

Registration for our clinic on Martha’s Vineyard is now open and we are already receiving enquiries and registrations.

The ODP Summer Academies registration is open for 2013 and we have already received over 50 registrations.

GOALS
Once again Loy Urbina has been working with local and inner city communities and we currently have 30 confirmed sites. We are now in process of identifying and selecting staff for each of the locations. We will be providing coaching education to all of the selected staff for the goals program.

DIRECTOR OF COMMUNICATIONS BOARD REPORT by Tucker Reynolds
May 1, 2013

CHIPOTLE MEXICAN GRILL
Chipotle Mexican Grill has signed a Marketing Agreement with Massachusetts Youth Soccer. In return for basic website and field complex advertising, Chipotle will pay an annual fee and will operate various in-store programs that will benefit the general membership (e.g. Chipotle Currency Cards for either free meals or free food products). They will also run a fundraising program for local clubs and associations.

GOLF TOURNAMENT – SAVE THE DATE
Another reminder that our 2013 Massachusetts Youth Soccer Golf Classic will be held at the Stow Acres Country Club in Stow, MA on Monday, August 19th. We hope to capture more golfers for the event as our membership will still be in summer mode.

INVITATION TO BID
Two (2) Invitations to Bid will be circulated. The first is for an “Official Photographer” for Massachusetts Youth Soccer. The second is for an “Official Custom Events Branding Company” that will provided branded canopies and event fencing for the field complex.

AMERICAN EAGLE
American Eagle will be upgrading our idevmail platform this month. This is the first of three (3) steps to upgrading all of our internet related platforms. Idevmail is used to produce and distribute our e-Newsletter. The website upgrade should take place in May. Finally, our on-line forms library will be upgraded.
Fields Update
We continue to assess our grass fields on a daily basis with Mike Singleton and Dick Threadgould and are putting a maintenance system into place in order to properly rest/rotate them. Whenever possible, we first schedule and/or move user groups to the turf fields and move/schedule the youngest age groups on the grass fields, especially when certain fields need to be rested/rotated particularly for Sunday league play. User groups have been very flexible in making recommended/necessary field changes in order to get their games/practices in this season.

Our new online scheduling solution will be available for beta testing within the next 1-2 weeks. The goal is to have it up and running sometime this summer to put in place for fall scheduling.

Upcoming Tournament(s):
- Needham/GPS (MPS) May 24-27

Hotel Update
We are currently in the process of finalizing the confirmations for approximately 40 teams participating in the upcoming GPS Memorial Day College Showcase May 24-27. And we were successful at accommodating/adding all teams from the waiting list.

In the upcoming weeks, we will be working on hotel accommodations for MTOC (June 28-30) and the GPS Summer Showcase (July 19-21).

Recreation Board Report May 2013 by Nancy Hart

Kohl's Cup
Kohls Cup had great weather and we had 34 teams which all had a great time. There were teams who came for their first tournament and referees who were also new to the tournament.

Thanks to Brian for all the assigning, Jen for the schedules, and Terri and Dan for their help and support.

Next year we will not have a U14 age group since for the past 2 years it has not produced teams.

District Select
Districts administrators are finalizing coaches and tryout information. Ian has helped with coaches and tryout information and Tucker has helped by sending out numerous emails and posting on the website.

TOPSoccer Massachusetts Board Report May 2013 by Ray Robinson

- 4/20 - Presented the TOPSoccer coaches course in Mashpee.
- 5/22 – TOPSoccer coaches course in Brockton.
- July 13 is TOPSoccer day at the Revolution.
Term Limits Proposal

Upon election to the Board of Directors of Massachusetts Youth Soccer, all Directors and Officers will be limited to serving two consecutive 3-year terms (a term is defined here as 3 consecutive years) in any capacity as a Director or Officer. After a break in service of at least 2-years, a term-limited Director or Officer may then stand again for re-election, in any capacity, to the Board of Directors.

If at the end of the second consecutive term the Nominating Committee has not been able to put forth a qualified new candidate(s), the individual currently serving in that position may stand for re-election for one additional 1-year period. During this additional 1-year period, the Nominating Committee would be tasked with the responsibility of seeking-out a qualified new candidate(s) that would then stand for election at the next Annual General Meeting to serve out the 2 remaining years of that 3-year term. For those who are re-elected to serve that additional 1-year period, that 1-year period will be considered as equal to 1-year of the 2-year break in service cited above.

Directors and Officers appointed mid-term will complete the balance of the term of that position and then stand for election at the next Annual General Meeting. At that point they would be eligible to stand for election for two consecutive full terms, in any capacity, as a Director or Officer.

The position of Past President will serve a 1-year period as a voting member of the Board of Directors. After serving that 1-year, they will then step down. The position of Director Emeritus will currently not be subject to term limits.
It is proposed that the implementation of term limits will take effect immediately upon ratification by the membership. This change will be implemented for each Board position when the current term for that position comes-up for re-election under the existing system of rotation. All Directors and Officers who have currently served two or more consecutive terms (6 years or more) will be eligible to stand for re-election for one additional term of 3 consecutive years when their current term ends.
Mass Youth Soccer BOD Meeting  
June 5, 2013


A quorum was declared present, meeting called to order by Ted Ritchie at 7:04 pm.

Stantec

Drew Leff and Theo Kindersmans, principals of Stantec Consulting, presented an overview of potential future use options for the Mass Youth complex in Lancaster.

Survey Analysis

Jacqueline Lynch, WPI student and Mass Youth intern, reviewed survey results of the District Select Program and the Technical Development Centers with the Board. Over a two year period, 1,500 participants were solicited for the surveys with 240 respondents (16% survey participation). There were many positives for the advance coaching opportunities afforded participants of both programs. Some of the primary concerns of the survey included communication of program opportunities, distance of travel (Districts) and programs overlapping competitive seasons (Tech. Dev. Centers). Surveys of additional programs, ODP, Summer Camps, will follow.

Open Board Positions

Ted Ritchie opened discussion on this agenda topic by asking the Board to consider the current BOD structure and potential future changes that will help to move the Mass Youth organization forward. As an example, Ted asked the Board to consider if Board positions with functions should be moved into office staff positions to allow the Board to focus more on strategic initiatives of the organization. Ted will email his thoughts on the subject to the Board for consideration and further discussion at a future Board meeting.

With the recent resignation of Terri Filippetti from the Executive VP position, Ted requested the Board to consider a candidate to fill the unexpired portion of the position. Ted requested the Board to consider David Amidon of Newton for the Executive VP position. Dave is a past president of Newton Girls Soccer and a lawyer by trade, who has worked with the Mass Youth Board in the past. Motion to appoint Mr. Amidon was submitted by Dan Bielenin, seconded by John Linneh. Primary discussion was whether appointment to the position was required from within the existing Board. Steve Smoller, Director Emeritus and former Parliamentarian, advised appointment from within the Board was not a requirement. After discussion, the motion passed unanimously.

Hall of Fame Committee

Mike Singleton reminded the Board of upcoming awards banquet and the need to form a committee to start the process of review and selection of Hall of Fame candidates. Jared Scarpaci, Dan Bielenin, Nancy Hart and Tom Rivet all expressed interest in serving on the committee.
Acceptance of Board minutes for May

Nancy Hart moved, seconded by Dave Martinez, to approve the minutes for May 2013 meeting. Motion passed unanimously.

Executive Director Report
Submitted via email and appended to these minutes. Mike Singleton highlighted two areas of his report. First, June 1 was the deadline for new organizations to join Mass Youth Soccer for the 2013/2014 Fall/Spring seasons. Mike continues to receive inquiries from potential new organizations. Second, Fall 2013 registration with Mass Youth will begin the requirement for all member organizations to submit an on-line Annual Report Form that includes all organization Board members, contact information and verification that all players and adults are being registered.

Board Program Manager Reports

National Championship Series
No report.

Leagues Committee
John Linnehan reported that the Leagues Committee has met on Sunday, June 2, and is focusing on rules consistency across all leagues. Meeting also focused on upcoming MTOC Tournament scheduled for June 28 – 30.

Recreation/Districts
Nancy Hart reported that registration for the District Program through Mass Youth has been a very successful, much smoother than previous years. Nancy and Terri Filippetti attended the Presidents Cup Tournament in NH over Memorial Day weekend, which had many Mass Youth teams/organizations participate. Nancy reported 6 Mass Youth teams made the finals, with 1 team, U14 Boys South Shore United Blazers, advancing to the National Presidents Cup in Florida.

Technical Director/Instructional Program Report
Submitted via email and appended to these minutes.

Outreach Program Report
Submitted via email and appended to these minutes.

Events and Programs coordinator Report
Submitted via email and appended to these minutes.

ODP
Jared Scarpaci reported the Region 1 Tournament for U15, U16, U17 Boys & Girls will be held the weekend June 8, 9.

SYRA
Brian Treanor reported Massachusetts had a good representation at Presidents Cup with many Mass Youth referees receiving semi-final and final assignments. Two Mass Youth referees were selected for National Tournament. Brian reported that he has used 70 referees
for State Cups and 80 referees have signed up for MTOC in the first 48 hours since invitations were extended.

Financials
Derek Smith presented a comparison of financials (Statement of Activities) for the 8 months ending 4/30/2013 vs. prior 8 month period ending 4/30/2012.

President’s Remarks/Board member reports on club visits
Ted Ritchie discussed US Youth Soccer Centennial held in Washington D.C. the weekend of June 1, 2.
Discussion of recent tragedy of devastating tornados in Oklahoma and US Soccer efforts to raise funds to assist Oklahoma Youth Soccer. Motion by Mike Borislow, second by Jared Scarpaci for Mass Youth to donate $500 to the OK Youth Soccer Fund. Motion passed unanimously.

- Old/New Business –
- Special Meeting of Membership to Consider By-Law Changes – Mike Singleton requested the Board to delay the scheduling of the meeting pending completion of discussions of potential BOD changes in order to combine both topics into a single meeting. Mass Youth Office will notify membership of the delay and reasons for it.
- Cranberry and French River Leagues – Mike Singleton advised the Board that both leagues operate as unaffiliated leagues with Massachusetts. Mike will contact league organizers to set up meeting(s) to discuss the situation.

For the good of the game
Jared Scarpaci reported that three former Mass Youth players are currently in the starting line-up for the New England revolution — Chris Tierney, Diego Fegundez and Scott Caldwell.

Meeting adjourned at 9:18 pm.
Respectfully submitted,

Bob Trudeau
Secretary

Addendum:

June 2013 Mass Youth Soccer Executive Director Report—Mike Singleton

Mass Youth Soccer Fields at Progin Park
Our fields are doing well given the heavy usage. We continue to hydro-seed and are strategically resting fields as much as possible.
Our sewer update has been delayed by Nashoba Board of Health again due to vacation and lack of action. If all goes as expected I should be able to report we have approval as of a meeting this morning.

We are working with the Town of Lancaster on the issue of marking off our drop off lane further. We have a meeting with the Planning Board Administrator and Police Chief to come to agreement on what they wish to have done on Monday.

The new golf carts are working wonderfully and will help us and our members throughout the whole year!

Financial Aid
Tucker has made a standard form for Financial Aid requests for all our programs that will standardize this process for the betterment of all involved and make it easier for our members.

New Organizations
Our policy of New Organizations needing to have accepted organizational documents by June 1st is active. Please note this when answering any questions. I received a couple handfuls of new organization requests in the past weeks.

Organizations Annual Report
This Fall will mark the beginning of the requirement of Annual Reports from all organizations. This will be an online form they need to fill out listing all board members and providing contact info as well as verifying they are sending in all players and adults.

Lancaster
The Eastbound onramp extension is a great improvement to travelers leaving our complex. Work on the roundabout has begun and has not created any additional traffic problems for our visitors.

Instructional Program Report June 2013

Respectfully Submitted by Ian Mulliner, Technical Director and Howie Blatt, Director of Instructional Programs

Technical Director

As the spring season is drawing to a conclusion I have been travelling around the state to visit with Town organizations to present ways to improve organizational structure from a coaching and player development standpoint and also deliver presentations on how to run an effective try out process. We are attracting more interest from towns that we are not currently providing services to this spring and are working with them to set up programming throughout the summer and going into the fall season.

Coaching Education

We have events set up with both the Boston Breakers and the New England Revolution to provide our membership with coaching education opportunities set up around their training sessions and games. We have an event set up on June 16th with the Breakers for our U-13 and U-14 Girls Olympic Development Program to play a game prior to the Breakers game. We also have a game between our U-14 Boys ODP and the New England Revolution U-14 Academy team on June 5th at Gillette Stadium. The Technical Staff will be providing coaching education opportunities around the Breakers games on June 30th, July 21st and August 10th which is open to any and all coaches within our membership.
We have also scheduled a National Youth License course to be held in August, in conjunction with CJYSA.

**Coach and Player Development Program (CD and PD) & Tryouts**

Coach and Player Development programs are finishing up for the spring season we are in Reading, Wellesley, Stoughton, Holden, Bellingham, Wilmington, Dracut, NA United, Medfield, Tyngsboro, Pepperell, Southbridge, Maynard, Mansfield, Somerville and Melrose. For the fall season we have already received requests from Bedford, Bellingham, Belmont, Melrose, Rockport, Reading, Somerville and Framingham to provide programming. We are also running tryouts for Medfield, Melrose, Stow, Framingham, Oxford, Triton and Agawam during May & June. Carla DeSantis recently attended an evening of District Tryouts to help with evaluations as part of our Outreach Program.

**Camps & Academies**

The Wilmington Camp went well with 56 participants and the feedback from the participants was extremely positive and we are looking to set up another event with Wilmington for the summer. We are also working with Holden to provide a summer clinic for their players and coaches.

Registration for our clinic on Martha’s Vineyard is now open and we are already receiving enquiries and registrations. Eric Duda is heading to Martha’s Vineyard on June 6th for a fundraising event and to promote the upcoming Summer Training Clinic for Martha’s Vineyard.

The ODP Summer Academies registration is open for 2013 and we have already received over 75 registrations. We are working with the Communications Director to market the event, sending email blasts to age appropriate players in the towns surrounding the ODP Academy locations.

**GOALS**

We will be working with an intern to produce some video of our GOALS program to use to promote and market the program within our membership and the general population. Loy Urbina is in process of getting the equipment out to the sites with the assistance of Jen Fickett and the rest of the Technical Staff Coaches.

**Events and Programs Coordinator Report Board Meeting: June 5, 2013**

*Submitted by Jen Fickett*

**Fields Update**

We are in the process of testing our new online scheduling solution to implement for the upcoming fall season.

**Upcoming Tournament(s):**

- **MTOC** June 28-30
- **GPS Summer Showcase** July 20-21
- **DSP Tournament** August 3-4

**Hotel Update**

We are currently coordinating hotel accommodations for MTOC (June 28-30) and the GPS Summer Showcase (July 19-21). Over 200 rooms have already been booked for MTOC from towns/teams/families that learned from last year hotels sell out quickly. And we have just under 200 rooms booked for the GPS Summer Showcase.
Purchasing Update
Below is a year to date summary of current orders.

<table>
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<tr>
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<th>MTOC</th>
<th>ODP</th>
<th>State Cup</th>
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<td>Resale Tees</td>
<td>Uniforms</td>
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<td>Coach Prog Tees</td>
<td>Final Four Tees</td>
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TOPSoccer Massachusetts Board Report June 2013

- 5/22 – TOPSoccer coach’s course presented in Brockton.
- Attending the Wellesley TOPSoccer session on May 31st
- July 13 is TOPSoccer day at the Revolution.

Ray Robinson
Director of Outreach Programs
TOPSoccer

A quorum was declared present, meeting called to order by Ted Ritchie at 7:00 pm.

Liability & Excess Liability Insurance
Mike Singleton reported on our liability insurance coverage. He asked if we wanted to have excess liability coverage as well, and, if so, how much? The consensus of the board was that we want additional excess coverage. The board agreed with Mike’s proposal to have $2 million base liability coverage and $1 million excess liability coverage.

U-10 Travel Policy
Mike Singleton reported the current policy is that U-10 teams cannot travel out of state and cannot participate in outcome based competition. Discussion followed concerning whether or not we can enforce a penalty for violation of this policy. There are, apparently, many ways to get around this policy so enforcement is a problem. There is also a concern with losing teams from US Soccer. The consensus of the board is to not have a by law for this but to present as our philosophy and strongly discourage U-10 teams from traveling out of state to outcome based tournaments. Mike Borislow moved, seconded by Nancy Hart, that we amend our policy document as follows: 6.02.1

Eligibility – Any team in good standing may participate in invitational tournaments. U-10s and below will only travel to non-results oriented tournaments (standings not kept, no playoff system). Motion passed 13 for, 0 against, 1 abstention.

Term Limits
The issue of succession for president and vice president was raised. As the proposed bylaw now reads, a board member would have to sit off the board in two-year hiatus before he/she could run for wither of these positions. It was suggested that this might discourage people from running for the positions after the two-year absence and would eliminate experienced board members from being eligible to run for those positions when their term ends for a different position. Dan Bielenin moved, seconded by David Dalrymple, that the proposed term limit bylaw be amended so that the two-year hiatus does not apply to the positions of president and vice president. Motion passed unanimously.

Acceptance of board minutes for June
Nancy Hart moved, seconded by Dan Bielenin, to approve the minutes for June. Motion passed unanimously.

Executive Director Report
Submitted via email and appended to these minutes. Mike Singleton reported that some leagues are in violation of the rules and will not be allowed to operate as of January 1, 2014. He also reported that there are several changes in some of our programs, notably, the registration process for district select has changed, the CORI process is now easier, State Cup
will not have games in fall season, and everything will be done in spring. There will also be an Open Cup competition established for all affiliated with MYSA teams which will be a single elimination tournament. This tournament will be played along side of State Cup and the winner will automatically qualify for State Cup the following year. State Cup will have a limit on teams accepted for play. 13-14 year olds will have 32 teams; 15 and up will have 12 teams.

Technical Director Report
Submitted via email and appended to these minutes.

Communications Director Report
Submitted via email and appended to these minutes. Tucker Reynolds commented on the upcoming golf tournament. The numbers are up from last year, sponsorships are already sold out, there will be new contests offered this year.

Events and Programs coordinator Report
Submitted via email and appended to these minutes.

Board Program Manager Reports

National Championship/State Cup
Mike Singleton reported on policy changes. The policy that teams must play in 8 team divisions has changed to 4 team divisions, with no more than 2 from the same club in the division. This change is in order to comply with national requirements. Regarding President’s Cup, a team just has to be an affiliated team, there are no other requirements such as exist for State Cup and MTOC.

Leagues Committee
John Linnehan reported MTOC went well. The committee will meet again in September. They have noticed attrition in U-16 division 2.

Recreation report
Nancy Hart reported the weather held out for the districts tournament and the tournament went well. The T shirt company did a great job. The Kohl’s Cup will be held September 29. The fee is $100 per team.

Instructional report
Included in technical director’s report.

TOPS report
Submitted via email and appended to these minutes.

ODP report
Jared Scarpaci reported the changes in the program are all now posted on our website.

SYRA
Brian Treanor reported things went well at MTOC and State Cup, we got good assignments at regionals, 3 refs were assigned to nationals and 3 refs assigned to ODP camp. The young referees of the year have been selected and will be honored at the MSRC Awards Banquet.

Financials
Derek Smith reported field rentals are down due to the weather. We are running at a surplus to date but it is less than same point last year. He anticipates the surplus will diminish during the summer.

President’s Remarks/Board member reports on club visits
None.
Old/New Business

- **USYS AGM** – Ted Ritchie reported on the recent AGM. There seems to be a conflict between those who favor control from the state associations vs. those who prefer control from the central office. The recent national elections seem to favor control from the central office.

- **Disciplinary Committee** – Mike Singleton stated that there is a need to form a disciplinary committee to handle issues such as setting length of suspensions and other issues that he cannot do because of potential conflicts with his duties as executive director. The committee will consist of Dan Bielenin, John Linnehan and Steve Smoller.

- **Planet Aid** – Mike Singleton would like to have one of their collection bins located at the field complex. Consensus of the board was in agreement.

- **Training groups as member organizations of Mass Youth Soccer** – Mike Singleton reported that there are a few groups who run clinics or whatever to train players and would like to become affiliated members of Mass Youth Soccer. He would like us to consider if we should set up a new category of membership for these groups.

**For the good of the game**

nothing

Meeting adjourned at 9:15 pm.

Respectfully submitted,
Steve Smoller for Bob Trudeau

Addendum:

1. **August 2013 Mass Youth Soccer Executive Director Report—Mike Singleton**
   Mass Youth Soccer Fields at Pregin Park
   Fields are getting some needed rest as they have been used to their max this summer. We have hosted multiple US Soccer National Training Centers and a US Soccer B Course. The July MPS tourney grew to larger numbers. We welcomed a lacrosse tourney at our complex and the adults association will be running a tourney on our complex as well. We are accepting bids for our septic upgrade.
   **ODP**
   Jared, Ian, Lynn and I met multiple times to work on updating ODP and improving our state program. Info has been sent out to members and is on our website. We are excited to help players even further.

2. **New Organizations**
   Other than a few concerns form hopeful new organizations all have accepted the June 1st policy well. We have seen more mergings this year than in previous years.

3. **Organizational Leadership Annual Report**
   Information was sent out to Member Organizations asking for them to fill out an online leadership form. Many have done so immediately and many have reported realizing doing so will make communication better for all of us. We are excited to take this step to improve communication and service to our member organizations.

4. **CORI**
   Tamie and I have worked to revamp our background check process without having Korrio as part of it. Using a google doc for reporting and saving local submitters time by having Tamie submit all adults is making the process both easier for submitters and adults who need to register. We have received numerous emails from local leaders thanking us for making this process easier for them and reporting that they are thrilled with this advancement.

5. **Signage**
   Be sure to look at our fencing in the coming weeks as Coca-Cola is making up large snow-fence banners that will enhance the attractiveness of our complex and as they are co-branded will help both them and us.

6. **Soccer Camps**
   We have helped many member organizations providing soccer camp sanctioning services. This is just another service we are providing to great reception as we have made sure to include insurance as part of this sanctioning (in addition to member vendor discounts) and doing so is saving our member organizations money.
2. Instructional Program Report August 2013  Respectfully Submitted by Ian Mulliner, Technical Director and Howie Blatt, Director of Instructional Programs

Technical Director
It has been an eventful summer for the Technical Department, all of the Technical Staff has worked as Regional Staff coaches at the various Region I events. Eric Duda successfully completed the National Youth License in New Jersey in June. Tommy Geis instructed his first National Youth License in Texas and Carla DeSantis instructed the National Youth License in New Jersey. We have been learning how to transfer our lesson plans into animated versions of themselves and are excited about the prospect of launching the Massachusetts Youth Soccer Channel on the CoachFX website, at the time of reading we will have also undertaken training to use the Performance Innovations software and look forward to providing training sessions to our membership over the coming year. We have completed Summer Training Centers in Holden and Wilmington and have another one scheduled for Martha’s Vineyard next week. We have conducted a final recert weekend for coaches looking to upgrade their D license from a State to a National grade and will be implementing the updates and changes to the D course moving forward, starting with the course on August 24th and 25th. As the summer draws to a close we are in preparation for the fast approaching fall season.

Coaching Education
Unfortunately we were not able to generate enough interest to conduct the National Youth License this year however the plan is to work with our neighboring states to try to host one in 2014. We are also applying to US Soccer to host a National C License next in August of 2014. We have conducted courses in Bridgewater, Triton and Stoneham and have courses in Bellingham, Franklin, Stoneham, Warren, Uxbridge, Concord and Lancaster already set for later in August.

Coach and Player Development Program (CD and PD) & Tryouts
We conducted tryouts for Medfield, Melrose, Stow, Framingham, Oxford, Triton and Agawam during May & June. For the fall season we will be servicing Bedford, Bellingham, Belmont, Dracut, Holden, Mansfield, Melrose, Pepperell, Rockport, Reading, Somerville, Wilmington and Framingham.

Camps & Academies
We had a total of 240 players attend the ODP Summer Academies at 6 sites around the state. As stated earlier we have already conducted Summer Training Centers in Holden and Wilmington and have Martha’s Vineyard scheduled for August 12 – 15th.

GOALS
Loy Urbina has been busy training the staff for upcoming GOALS programming and visiting GOALS sites around the state. We are currently running events at 28 sites. I look forward to providing you with the final numbers of attendees once the GOALS program has concluded for the summer.

3. DIRECTOR OF COMMUNICATIONS BOARD REPORT  Tucker Reynolds

2013 MASSACHUSETTS YOUTH SOCCER GOLF CLASSIC
The golf tournament is on Monday, August 19th, ten (10) days away. At this point we have minimal involvement from the Board of Directors and even less involvement from the Leagues committee. Sponsorships will all be filled, raffle items are coming in, Stow Acres is ready, the meal has been chosen, and the printing has been ordered. In short, we are ready to go, except the commitment of golfers. The tournament has been advertised at the complex (including a life-sized banner put up at MTOC), on the home page of the website, on our Facebook page (as well as my personal Facebook page) and has been Tweeted. Two (2) direct e-Blasts have gone out to all of the League Presidents, to all of the District Select Program Coaches and Administrators and to all Presidents and Registrars in Massachusetts.

At the time of this report, only MAPLE has registered a foursome. Hence the President’s Challenge Cup will not be run. The President’s Challenge Cup was designed to be a tournament among leagues within the Golf Classic. Running the tournament with less than five (5) leagues entered (35% of the leagues in Massachusetts), is not effective.

We are adding a fundraising concept on a second par 3 (other than the “Closest to the Pin”) hole. Golfers will be able to buy a Nike golf ball (sold to us by Nike Golf at wholesale price) as a “Mulligan”. They must buy the ball before they hit their tee shot and the Mulligan is not transferable from player to player. The “Mulligan ball will be sold to golfers for $5.00. The hole is being called the “TOPSoccer Second Chance Hole” We will have a volunteer selling the golf balls at the tee and the TOPSoccer banner.

Again, the involvement of the Board of Directors is crucial in hosting an effective golf tournament. This has been well advertised and notice has been out to everyone for ten (10) months.

FIELD COMPLEX

Golf Cart Rental. As we now own golf carts, we will be renting them to tournament hosts from time to time. We have developed a golf cart rental agreement as well as a Cart Driver’s Code of Conduct. Carts for EMIs at regular such as League play and jamborees will be subject to the separate agreement. Golf carts for EMIs at tournaments will be part of the package paid for in the rental agreement. Administrative golf carts will be subject to the agreement and to the separate charge in all other instances.

Signage. The old Citizen’s Bank signage on the Field Number signs will be changed prior to the Aztec Cup at Labor Day weekend.

Contracts. The Aztec Cup is under agreement for two (2) years, MPS is under general use as well as Memorial Day contract for 3 years, and NEP is under contract for 3 years. The two (2) lacrosse leagues/tournaments to which we rented the fields this summer have an extreme interest in returning to rent the complex again. As part a condition of the last lacrosse tournament agreement, the tournament host was compelled to purchase and donate three (3) sets of lacrosse goals. Lacrosse will only be played on the turf fields.

High School rental. We are exploring opportunities to rent field space to local high schools. Such rentals will be immediately after school hours (3:30 – 5:30) and will not interfere with our returning customers.
Coca Cola is developing fence meshing to replace the Puma snow fencing. It will co-brand Coca Cola products with our emblem and will incorporate photos. The mesh will be hung on the east, west and north fencing around Fields 2,3,4 and 5 and on the southerly fencing on field 1.

**DISTRICT SELECT PROGRAM**
From the perspective of the office, the DSP ran smoothly. Enrollment was up slightly in 2014. We are working to refine the registration process, the coach selection process and the tryout process. We are working to accelerate the program 4-6 weeks so registrations are accomplished prior to tryouts. This will give the entire DSP more time to review rosters and have uniforms ordered. A survey has gone out to all DSP Coaches and a separate survey will go out all DSP families on Friday.

**WEBSITE**
The American Eagle upgrade to our website has begun. It will fundamentally change and modernize the look of our website and how visitors use it. We have continued to amend certain pages (most recently ODP) to cut out redundant pages or content. This purging will continue. As a warning, we will have a more limited number of buttons on the new platform so some programs and events will be doubled up. For instance, “Leagues” will no longer have a button as it averages less than 300 visits a year. “Leagues” will be shifted under “About”. All of the Technical Department buttons will go under a single button called “Education”. Lesson plans have, for the past 3 years, been the clear winner in visits. ODP is second and State Cup is third. The process will take 2-3 months to complete.

4. Events and Programs Coordinator Board Report: Submitted by Jen Fickett

**2nd Annual Golf Classic**
Our 2nd Annual Golf Classic will be held on Monday, August 19, 2013 at Stow Acres Country Club in Stow MA. Registration and continental breakfast begin at 8:30 am, shotgun start at 10:00 am and dinner at 4:30 pm. If you are unable to join us for a fun filled day of golf, please join us for dinner and RSVP directly to Jen Fickett via jfickett@mayouthsoccer.org or 978-466-8812 ext 238 no later than Thursday, August 8.

**Fields Update**
The fall scheduling process began last month and continue to see an increase/demand in small-sided games. We are still testing our new online scheduling solution and will use it primarily “in-house” this fall to ensure that it is running properly.

Upcoming Tournament(s):
- New England Soccer Open August 10-11
- Aztec Labor Day Classic August 30-September 2
- Kohl’s Cup September 29
- NEFC Columbus Day TBD
- MPS Soccerweek November 10
- MPS Thanksgiving November 29-December 1

**Hotel Update**
We are currently reviewing our two-year contract terms (2013-2014) with our hotel partners in comparing our 2013 actualization numbers to what we projected for 2014 and making adjustments where necessary. Since the Aztec Labor Day Classic primarily attracts local teams, the next big hotel weekend will be for the MPS Thanksgiving College Showcase Tournament.

5. Recreation Report: August 2013 Submitted by Nancy Hart
The District Select Program ended the season with the tournament this past weekend. We had close to 1350 players. The scores showed on most games that the teams were balanced. The weather was great and even though both Brian and the forecast threatened rain, but it never happened. The fields were in good condition and were only heard compliments from all.

The food vendor was great to work with and parents complimented the new concession.

I would like to thank Jen and Tucker for their continued support.

Now on to Kohl’s Cup! The Kohl’s Cup tournament will be on Sunday September 29th. Jen and I worked on the new online application so it will be ready to go soon. Please get the word out!

6. National Championship/President’s Cup report – Terri Filippetti
**2013 US Youth Soccer Region 1 Championships, at URI June 27th – July 2nd**
A total of 17 Massachusetts Youth Soccer teams participated.
14 State Cup Champions:
G13 FC Stars of Mass B13 FC Blazers
G14 NEFC Elite                  B14 Scorpions SC
G15 MPS Renegades              B15 MPS Bulldogs
G16 FC Stars of Mass           B16 NEFC Elite
G17 Aztec Soccer               B17 MPS Knights
G18 Scorpions SC               B18 Valeo FC
G19 FC Stars of Mass           B19 Western Mass Pioneers

3 teams via the Region I Premier League:
G13 NEFC Elite
G16 NEFC Elite
G 18 NEFC Elite

6 of the 17 teams advanced to the semi-finals:
G13 FC Stars of Mass
G13 NEFC Elite
G16 NEFC Elite
G17 Aztec Soccer
G18 Scorpions
G19 FC Stars of Mass

The G18 Scorpions and both the G13 FC Stars of Mass and the G13 NEFC Elite advanced to the finals.
The Scorpions lost to Conn FC (CT) 1-0. The NEFC beat the Stars 3-2, advancing to Nationals.

**2013 US Youth Soccer National Championships Overland Park, Kansas July 22nd-28th**

Game #1       NEFC Elite 2  Liverpool Elite (TX-N) 1
Game #2       Legends FC (CA-S) 2  NEFC Elite 2
Game #3       Michigan Hawks (MI) 4  NEFC Elite 3
Final:        Michigan Hawks (MI) vs Legends FC (CA-S)

Our girls missed out on advancing to the Final match due to GA. Legend FC beat Michigan Hawks 1-0 in a very exciting game. I had the pleasure of watching the U13 Final with a number of the NEFC players and parents. They were pleased with the score of the Final and happy to know that they had tied the Champion of the U13 Girls US Youth Soccer National Championships.

**2013 US Youth Soccer National Presidents Cup Auburndale, Florida July 11th-14th**
The South Shore United Blazers B14 team represented both Massachusetts and Region I, after winning Presidents Cup Regionals in NH over the Memorial Day weekend.

Game #1   South Shore United Blazers 1  Crystal Lake Force (IL) 2
Game #2   Downtown SC (CA-S) 4  South Shore United Blazers 1
Game #3   Westside Eagles (FL) 0  South Shore United Blazers 0
Final:    Downtown SC (CA-S) 2  Crystal Lake Force (IL) 3
Consolation: Westside Eagles (FL) 1  South Shore United Blazers 0

The South Shore United Blazers, coached by Nolan Napier, received the BU14 2013 US Youth Soccer National Presidents Cup Fair Play Award.

Terri Filippetti

7. TOPSoccer Massachusetts Ray Robinson

- I will attend the Region I TOPSoccer symposium this weekend; Caryn Goulet will also be attending as the Mass Youth representative.
- I will be in Yarmouth on August 20th to provide some additional TOPSoccer training.
- July 13th was TOPSoccer at the Revolution; we had about 20 players and parents there.
Staff/Guests: S. Bloom, J. Gondek, S. Smoller, B. Treanor, A. Weiss.

A quorum was declared present, meeting called to order by Ted Ritchie at 7:08 pm.

**Continued Term Limits Discussion**
Dan Bielenin, representing the ad hoc committee reviewing Board term limitations policies, presented the committee’s recommendations for defining specifications for selection for Director Emeritus position on the Board, and, the responsibilities and expectations for the position, see Addendum. Dan explained that the committee had reviewed by-laws and policies of other non-profit organizations in drafting the recommended policy. The ensuing spirited discussion was basically divided into two opinions, one that the language in the proposed policy is too restrictive to the position, limiting participation at meetings and functions vs. those Board members who believe the recommendations define policy and governance by the elected Board. At the end of lengthy discussion, the Board consensus was that addition work on the language of the policy is needed. Dan was requested to take the discussion back to the committee for potential modification of the language and reconsideration by the Board.

**Acceptance of board minutes for August**
Dave Martinez moved, seconded by Dave Dalrymple, to approve the minutes for August.
Motion passed unanimously.

**Executive Director Report**
Submitted via email and appended to these minutes.

**Technical Director/Instructional Programs Report**
Submitted via email and appended to these minutes.

**Communications Director Report**
Submitted via email and appended to these minutes.

**Events and Programs coordinator Report**
Submitted via email and appended to these minutes.

**Board Program Manager Reports**

**National Championship/State Cup**
No report.

**Leagues Committee**
John Linnehan reported the Leagues Committee is reviewing age group divisions at older age groups, U16 and older, for MTOC Tournament eligible leagues. The review is in response to dwindling numbers in U16. The Committee is also reviewing Div. 1 and Div. 2 requirements for MTOC league Tournament eligibility.

**Recreation report**
No report.
Instructional report
Included in technical director's report.

TOPS report
Submitted via email and appended to these minutes. Ray Robinson also reported a new TOPSoccer program started in Wakefield. Ray also reported to the Board that he had just received notification of his appointment as National Director of TOPSoccer for US Soccer. Congratulations, Ray!

ODP report
No report.

SYRA
Brian Treanor reported on recent changes by US Soccer to referee grade level requirements. The changes are a lessening of grade level requirements in an effort to push/increase the number of referees participating in higher level games, both youth and adult levels. Brian reported that there has been a considerable amount of push-back to the new policy by individual state referee organizations, and, as a result, US Soccer is allowing states to exercise their own discretion in implementing any changes.

Financials
Derek Smith was unable to attend the meeting. Prior to the meeting, he did distribute financial statements via email to the Board for the months of June and July. FY 2014 budgets were also distributed for review. No formal votes on financials taken during the meeting.

Board Members Reports on Club Visits
- Dave Dalrymple visited Bedford. Discussion at the meeting regarding balanced vs. select (ranking) teams. What is appropriate for player development and at what age should a ranking system be implemented? Consensus of the meeting was the questions should be referred to Technical Director Ian Mulliner.
- Mike Borislow reported of an increase in spin-off clubs forming in the Essex area.
- Ted Ritchie reported he attended the BAYS Fall meeting, a combined Essex Board & member organizations meeting and the Essex “New Coaches Meeting”.

President’s Remarks
None.

Old/New Business

Region I Meeting Attendee List
Region I Fall meeting to be held in Portland, ME Friday October 18 through Sunday, October 20. Ted Ritchie reviewed the list of Mass Youth Board members interested in attending the meeting.

US Youth Workshop Attendee List
Ted Ritchie also reminded the Board of the dates of the 2014 US Soccer Workshop, January 15 – 19. Location is Philadelphia, PA. Any Board members interested in attending should advise Ted of interest.

Mass Youth Awards Nominations
Young Referee of the Year nominations are closed. All of awards categories for the December Awards Banquet remain open until September 24th. Board members asked to remind their respective leagues to push for nominations before the deadline.
Website
Mike Borislow requested that the Mass Youth website be added to the agenda for the October meeting. Mike wants to discuss website format and functionality to certain features.

U-10 Travel Policy Clarification
The Board revisited the language of the U-10 Travel Policy approved at the August 7, 2013 Board meeting. In the write-up of the August minutes, several key phrases of the intended policy were inadvertently omitted. After short discussion of the policy language, a motion by Dave Amidon, with second by Dan Bielenin, was approved unanimously to modify the policy language to the following:

U10 Travel Policy

Any team in good standing may participate in invitational tournaments. It is strongly recommended that U-10 or younger Mass Youth Soccer affiliated teams, or any Mass Youth Soccer affiliated team having more than fifty percent (50%) of its players U-10 age eligible or younger, do not enter any age group of any tournament having a results oriented format (standings not kept, no playoff system).

For the good of the game None

Motion to adjourn followed (Dave Amidon, Dan Bielenin), approved unanimously. Meeting adjourned at 9:05 pm.

Respectfully submitted,

Bob Trudeau

Bob Trudeau
Secretary

Addendum:

September 2013 Mass Youth Soccer Executive Director Report—Mike Singleton

Mass Youth Soccer Fields at Progin Park
This Fall we will be resting fields on a rotational basis for much needed regrowth and rest. We will fulfill all rentals requested and possible but will be making sure our fields are able to remain in top condition as the November play does challenge the fields greatly and we want to make sure we plan appropriately.

We have received 3 bids on septic and will be receiving one more before deciding which contractor to use for the septic upgrade.

Dick and I have decided it is both better business and better for maintenance of our turf fields if we stop outsourcing plowing the fields when we have snow and instead do that ourselves. We will buy an adaptor for a tractor and our field maintenance provider, Mike Hightower, has agreed to let us borrow his tractor when
needed. Doing this will save us money, save our complex renters money, and allow us to plow more regularly thus reducing damage to our fields.

We have been talking with Dolce about creating a formal grill area including a 100g propane tank in a fenced area. Talks are not finished but are going well and it is our mutual thought this will increase safety, appearance, and customer satisfaction.

**State Cup and Open Cup**
In speaking with many club directors I have heard much positivity about our State Cup changes. Open Cup still seems to have a hung jury out there so we will see how this new venture works out and tweak it as experience teaches us we must.

**CORI and Registration**
Tamie and Rachel have been working hard on both Background Checks and Registration and progress is seen above previous years. We reached out to League Directors for help with those late in submitting and they have been extremely helpful in assisting us and making sure all are properly registered and checked. We are focusing on these matters in two steps. The first step is getting files submitted and checks completed. Come the end of September I will focus my efforts on any past due invoices.

**Signage**
The Coca-Cola signage has been delivered and truly adds to our complex look and professionalism. I hope you have a chance to take a look.

**Golf Classic**
I would like to offer special thanks to Jen, Jim, and Tucker who spearheaded our 2013 Golf Classic and made it a resounding success! The board support was fantastic and I sincerely thank you all for the great help. It turned out a fun day for all and will benefit children greatly in Massachusetts. Thank you!

**September 2013 Instructional Program Report**
_Respectfully Submitted by Ian Mulliner, Technical Director and Howie Blatt, Director of Instructional Programs_

**Technical Director**
As the fall is quickly approaching the Technical Department has been working on creating new lesson plans for our membership to enjoy. We have brand new activities planned for every age group that we serve that will hopefully heighten the traffic flow towards our website. We are in process of meeting with all of the towns that we are working with this fall to outline our program offerings. I am looking forward to another great fall season hopefully EEE free!

**Coaching Education**
We have just completed the first weekend of the D License course in which we had 32 coaches. The course has undergone several changes and is almost unrecognizable from the previous course, placing heavier demands on the instructors to develop a relationship with their assigned coaches. The course is scheduled conclude in November at the earliest. We have also run courses E courses in Stoneham and Franklin, F courses in Waltham, Holden, Uxbridge, Franklin, Foxboro and Concord and G courses in Bellingham, Groton and Warren. We
currently have courses scheduled for Concord, Easthampton, Andover, Haverhill, Westwood, South End Soccer, Hamilton Wenham, Whitman, Milton and Cambridge this fall.

 Coach and Player Development Program (CD and PD) & Specialty Clinics

As mentioned earlier we are in process of organizing the delivery of our programs for the fall season. We will be servicing Bedford, Bellingham, Belmont, Dracut, Framingham Holden, Mansfield, Melrose, Rockport, Reading, Pepperell, Tewksbury and Wilmington. We have already conducted specialty clinics in Lancaster, South End Soccer, Sterling (2) and Petersham (QuabbinYS) towns in which we are not currently conducting Player Development programs.

 Summer Training Centers
We had 84 participants at the Martha’s Vineyard summer training center, 68 participants in Wilmington and 27 participants in Holden. We are working with the towns to set up summer training centers for summer 2014.

 GOALS
The GOALS program has been concluded for this summer. Loy secured 30 sites throughout the state and we had over 9,000 participants. The Technical Staff is now in process of equipment pick up from each of this summer’s sites.

 Technical Development Center’s
We are currently working to secure sites for the winter TDC program. For the upcoming winter season, rather than starting the program in January, based on the feedback we received from parents and players, we plan to start the program in December. At this time we have secured Mansfield Sportsplex and Tara is currently working with the Amesbury Sportsplex, South Shore Sports Center and Leominster Boys & Girls Club to secure our facilities. With regard to the school gym facilities, we must wait until early September before securing sites.

 DIRECTOR OF COMMUNICATIONS BOARD OF DIRECTORS REPORT
September 18, 2013

2013 MASSACHUSETTS YOUTH SOCCER GOLF CLASSIC
The golf tournament was held on Monday, August 19th. All of us on the Tournament Committee want to thank all of the Board members who were involved in this year’s event.

When we introduced the concept of a golf tournament nearly two (2) years ago, we had three (3) distinct objectives

- Generate revenue for our inner-city and community outreach programs,

- Create an environment in which Massachusetts Youth Soccer could dispel the image of being “the house on the hill”, and

- Create a fun and social event away from the game of soccer that encouraged Board and staff participation in fund-raising together.
Certainly the 2013 tournament satisfied all three (3) objectives. Our revenues this year increased by 50%, our participation by Board members increased by 100% and our number of golfers doubled. The TOPSoccer “Second Chance” hole saw 90% participation and generated $320.00 in revenue and served to educate our golfers of one of the many programs in which we are involved. Our raffle and auction revenue increased.

The Committee has met and discussed various methods by which we can increase net revenues. While increasing the number of golfers brings in more revenue both from registration fees and participation in raffles and the auction, it is the sponsorships that generate the most meaningful revenue. We will keep the golfer fee at its present rate, but plan to increase the number of sponsorships. This will be done in part by having greens and tees carry their own sponsors as opposed to having “hole sponsors”. We will also be more aggressive in finding one or more dinner sponsors and a tournament sponsor. Next year will likely see lunch and cocktail hour offered instead of dinner.

Overall, the tournament was a tremendous success and we look forward to the 2014 Massachusetts Youth Soccer Golf Classic when it returns to Stow Acres on August 18th.

FIELD COMPLEX
Golf Cart Rental---We used the Golf Cart Rental Agreement and the Cart Driver’s Code of Conduct this past weekend at the Aztec Cup. The club rented 14 golf carts for the weekend and their rental and conduct were by agreement not just on a “loaner basis”. While cart rental will not generate huge revenues, it should, over the course of a year, defray much of the expenses we incur in owning, maintaining and operating them.

Signage. The old Citizen’s Bank signage on the Field Number signs is in the process of being changed.

High School rental. We are exploring opportunities to rent field space to local high schools. Such rentals will be immediately after school hours (3:30 – 5:30) and will not interfere with our returning customers. The Town of Lunenburg will decide in October whether they will build a new High School. If they do, they will need field space for both their boys’ and girls’ soccer programs and their new boys’ lacrosse program (spring) for at least three (3) years. Negotiations are underway.

The Coca Cola mesh fencing has arrived and been installed.

WEBSITE
The American Eagle upgrade to our website has begun. Discussions with each member of the staff have begun with regard to their specific website needs have begun. Once these discussions conclude we will present an outline of a proposal to Mike for further discussion and planning. We continue to amend pages to purge redundant and outdated pages and/or content.

Director Emeritus Proposal

It is our opinion that our Board policy statements should reflect specifications for selection as a Director Emeritus as well as responsibilities and expectations.

Upon completion of ten or more years of meritorious service as a Director, members leaving the Board may be offered Honorary Director Emeritus status in Massachusetts Youth Soccer.

A Director Emeritus may attend regular Board meetings but does not have voting privileges and shall not actively participate in the Board meetings unless so requested by the President or Board Chairperson. They may also serve on ad hoc committees that might benefit from their experience.

A Director Emeritus will be kept informed about issues being addressed by the Board through the regular means of communication.

A Director Emeritus shall be invited to attend all social, fund raising and Massachusetts Youth Soccer sponsored activities such as State Cups, MTOC, Kohl's Cup, Annual Meetings, etc.
Staff/Guests: J. Gondek, M. Singleton, S. Smoller  

** phone  

A quorum was declared present, meeting called to order by Ted Ritchie at 7:12 pm.  

Budget Discussion  
FY 2014 Budgets were reviewed by the Board led by Treasurer Derek Smith. The budgets had been transmitted to Board members for review a week before the meeting. There were few questions as Derek was commended for historical actuals and details supporting the budget report. **Motion presented by Nancy Hart, second by Dan Bielenin to accept the FY 2014 budget recommendations as presented. Motion approved unanimously.**  

Website Discussion  
Mike Borislow voiced his concerns with the Mass Youth web site. In Mike’s opinion, the web site lacks organization due to continuous updates to the site making it difficult for visitors to find functions or topics of interest. Mike Singleton advised the Board that he had recently held a meeting with American Eagle, the web site provider, and a corrective action plan and upgrade to the web site is being developed by the provider. Estimated timing for completion of the upgrade is late Fall 2013. The Board decided to wait for the upgrade to be completed, and then re-evaluate the web site.  

Acceptance of board minutes for September  
**Nancy Hart moved, seconded by Dan Bielenin, to approve the minutes for September. Motion passed unanimously.**  

Executive Director Report  
Submitted via email and appended to these minutes. Mike Singleton reminded Board of the December Awards Banquet on December 8th at the Doubletree by Hilton (former Sheraton Four Points) in Leominster. All awardees have been selected.  

Mike advised the Board that proposals from five contractors have been received to upgrade the field complex septic system. All five proposals are higher than the initial engineering estimate. Mike has contacted all the contractors to review their proposals and advise if reduced bids can be offered.  

Technical Director/Instructional Programs Report  
Submitted via email and appended to these minutes. Howie Blatt advised the Board that the Instructional Staff is reviewing lesson plans for player development course to insure the plans are well defined for inexperienced coaches to understand and use in creating practice activities. The Staff’s focus is to make the plans more relevant to younger age group parent/coaches development.  

Mike Singleton also advised the Board of US Soccer involvement in revising instructional courses for F, E and D coaches’ courses.
Communications Director Report
Submitted via email and appended to these minutes.

Events and Programs Coordinator Report
Submitted via email and appended to these minutes.

Board Program Manager Reports

National Championship/State Cup
No report.

Leagues Committee
No report.

Recreation report
Submitted via email and appended to these minutes

Instructional report
Included in technical director's report.

TOPS report
Submitted via email and appended to these minutes.

ODP report
No report.

Financials
Derek Smith reviewed financials for twelve months ending August 31, 2013.

Board Members Reports on Club Visits
• Mike Borislow reported on a meeting with Jason Moore, a Beverly individual contractor, who works with local YMCAs to provide affordable cost soccer clinics targeting recreational players.

President’s Remarks
• Ted Ritchie advised the Board of pending meeting reconvening the US Soccer Summit Meeting of November 2012. New meeting is scheduled for November 23, 2013 in Texas. Ted and Mike Singleton will attend.
• Ted also advised the Board of an Executive Board meeting held September 26th.

Old/New Business

US Youth Workshop Attendee List
The 2014 US Soccer Workshop will be held January 15 – 19 in Philadelphia, PA. Any Board Members interested in attending should advise Mike Singleton of interest by October 16th.

Term Limits – Director Emeritus Policy
The Board revisited the Director Emeritus Policy discussed at the September meeting. As a member of the ad hoc committee reviewing term limits, Howie Blatt, explained the committee's belief that the policy would set reasonable limits and boundaries between active Board member and retired Board member participation. Spirited discussion ensued; primarily split into two opinions, that the policy provided reasonable guidelines for the Emeritus position vs. the policy language was too restrictive. After lengthy discussion, Derek Smith presented a motion to accept the Director Emeritus Policy as written, seconded by David Dalrymple.
The motion was approved by a vote of 9-2. The policy goes into effect immediately, subject to membership approval, rejection or modification at the 2014 Mass Youth Annual General Meeting. The policy is attached in Addendum to the minutes.

For the Good of the Game

Caroline Foscato complimented everyone, Board Members and volunteers, who worked on the recently completed Kohl’s Cup at the Lancaster complex. Caroline noted that 95% of the South End Soccer Program players and families had never visited the complex before the Kohl’s Cup. The feedback received is that all players, coaches and parents were excited to visit the complex and participate in the Kohl’s Cup. A brief discussion of timing and location options for to increase participation in the Kohl’s Cup ensued.

Meeting adjourned at 8:50 PM.

Respectfully submitted,

Bob Trudeau

Bob Trudeau
Secretary

Addendum:

October 2013 Mass Youth Soccer Executive Director Report—Mike Singleton

Mass Youth Soccer Fields at Progin Park
Fields are holding up well and we are hosting new events which is good to see. New England Prep Schools held a showcase at our complex that saw college coaches from all around the country attending. We expect to see another Lacrosse tourney this Fall and next Spring.

CORI and Registration
We have reached out to any organizations that had yet to send in their registration files and I informed them they would be put in bad standing in they did not do so by Sept 30. Sadly, the only way we learned of some clubs even having teams playing this Fall was by looking through the MAPLE book. Going forward we will expand our online listing of approved organizations to one that also includes who has sent in registration files. Leagues will be asked to check to see this list and not to schedule any games for those not having files into the office.

Staff
Annual reviews are in the process of being conducted with all the staff. It has been nice to have a year without needing to hire someone.

Awards Banquet
Our annual award banquet will be on Dec 8th, 2013. Winners we will be recognizing are Carl Grygiel, Andover Youth Soccer—Volunteer of the Year, Darlene Bergeron, Leominster Youth Soccer—Administrator of the
Year, Darien Tan, Wellesley United Soccer---TOPSoccer Buddy of the Year, Mitch Doherty, Acton-Boxboro Youth Soccer, Boys Competitive Coach of the Year.

US Youth Soccer
We have been informed there will be another Soccer Summit in November in Dallas.

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Instructional Program Report
October 2013

Respectfully Submitted by Ian Mulliner, Technical Director and Howie Blatt, Director of Instructional Programs

Technical Director
The fall season is in full swing. The Technical Department created new lesson plans for our membership to enjoy. We are working with Tucker to get these new sessions posted to the website for all of our members to view and use at their leisure. We have added new activities for each age group that we serve; this will hopefully heighten the traffic flow towards our website.

Coaching Education
During the month of September we ran F courses in Whitman and Hamilton Wenham as well as G courses in Concord, Franklin, Andover, Haverhill, Westwood, Sudbury, Braintree, Marlborough and Milton. During October we have a couple of courses scheduled, and Wellesley and Taunton have inquired about hosting E courses during November, at this time no dates have been set. We also have another D course scheduled to begin in November, the weekend after our August/November D course completes.

Coach and Player Development Program (CD and PD) & Specialty Clinics
We have a very busy fall schedule with our Coach and Player Development Programs. All Programs are running smoothly and towns seem very pleased with our coaching staff and the delivery of our sessions. During September, we spent some time with South End Soccer Club helping out with their “draft” or tryout process.

TDC's
TDC’s have been secured for the winter skills program. For the upcoming winter season, rather than starting the program in January, based on the feedback we received from parents and players, we plan to start the program the first week of December. Goalkeeping sessions will be offered at 3 of our TDC locations this winter. At this time Tara has secured Mansfield Sportsplex, the Amesbury Sports Park, South Shore Sports Center, Leominster Boys & Girls Club, Greek Church in Springfield, NorthShore Vocational Tech in Middleton, Northeast School in Waltham, JG Pyne School in Lowell and the Francis Wyman school in Burlington. We are waiting on confirmation from our coordinators in Cambridge and Somerville. We have also received requests for the Worcester area, and Trish Demaris is working on securing a facility for this area. Currently we have over 25 players registered.

Winter Coach and Player Development
Arlington Soccer Club has signed on for an 8 week winter program. Tara has been contacted by both Holden and Quincy who have expressed interested in scheduling a winter program with Mass Youth Soccer. Details are being worked out and should be confirmed by the middle of October.
FIELD COMPLEX
Field Rental Contracts. We are finalizing our contracts for tournaments during 2014 and, in some cases, longer term. The Scorpion Bowl Weekends, NEFC Preseason Weekends, MPS Memorial Day Weekend, MPS Summer Showcase, Aztec Labor Day Cup, and three (3) lacrosse groups are all either under contract or pending through the end of 2014. The lacrosse tournaments are successful and are invoiced at our highest market rate. They are limited to the artificial fields and we have obtained a field lining template as well as three (3) sets of lacrosse goals from these groups. We will be receiving two (2) more sets of goals for a showcase coming in November. Research has uncovered no evidence that lacrosse puts a detrimental demand on artificial turf fields. There is concentrated traffic in the crease area, but this can be met with minimal additional grooming and pellets. There will be a field lining surcharge. In addition to receiving our premium rental rate, we will receive 100% of hotel credits and commissions.

Signage. The old Citizen's Bank signage on the Field Number signs is in the process of being changed.

High School rental. We are exploring opportunities to rent field space to local high schools. Such rentals will be immediately after school hours (3:30 – 5:30) and will not interfere with our returning customers. The Boys Prep School College Showcase was an overwhelming success. They will be returning in 2014. We have also contacted the Prep school girls side as well and they are reserving the same type of field space next September as well.

WEBSITE
The American Eagle upgrade to our website has begun. Discussions with each member of the staff have begun with regard to their specific website needs have begun. Once these discussions conclude we will present an outline of a proposal to Mike for further discussion and planning. American Eagle has sent us links to samples of their youth soccer websites.

Florida - http://www.fysa.com/
Tennessee - http://www.tnsoccer.org/
West Virginia - http://www.wvsoccer.net/
Ohio South - http://www.osysa.com/
Alabama: http://www.alabamayouthsoccer.org/
Eastern New York http://www.enysoccer.com/
Kentucky - http://www.kysoccer.net/
We will determine whether we can, from these sample construct a unique and user-friendly website.

We continue to amend pages to purge redundant and outdated pages and/or content. The most visited pages on the website are, by far, the Technical Department Lesson Plans. These pages are being supplemented with the Fall 2013 sessions. The Technical Staff and, in particular, Loy Urbina have done a wonderful job keeping the Lesson Plans current.

CHARITABLE DONATIONS
Massachusetts Youth soccer donated surplus Puma ODP jerseys to Association Sportives des Jeunes Filles de Fond des Blancs, a women’s soccer program established by a Massachusetts woman in rural Haiti. To date, we have donated more than 400 surplus uniform jerseys, 900 pairs of socks, 500 t-shirts, more than 75 lost and found soccer balls and various other polo shirts, shorts and miscellaneous items. The donations have gone to both local (e.g. Beyond Soccer and the Coaching Project) and international (e.g. Soccer Without Borders, St. Bonafice Foundation) groups as well as smaller groups from high schools and colleges (e.g. Masconomet RHS). As our ordering is under control the majority of these items are surplus from 2-8 years ago.

Events and Programs Coordinator Report Board Meeting: October 2, 2013
Submitted by Jen Fickett

Fields Update
We continue to rest/rotate 2-4 fields throughout the fall season, including our peak rental day on Sundays. While our fall rental is down this year, our fields are seeing significant improvement through the diligent efforts of our staff in seeding, fertilizing and watering.

Upcoming Tournament(s):
- NEFC Columbus Day October 12-13
- MPS Soccerween November 10
- MPS Thanksgiving November 29-December 1

Hotel Update
We are in the process of reviewing our 2013 actualized room nights against the room blocks/rates for our 2014 hotel contracts. In addition we are contracting for both 2014 and 2015 with our hotel partners for Memorial Day Weekend which aligns with our GPS Memorial Day College Showcase contracted through 2015.

Annual Awards Banquet
The Annual Awards Banquet will be held on Sunday, December 8, 2013 in the Grand Ballroom at the DoubleTree by Hilton Leominster. Details will be posted on the website along with promotional materials for distribution mid-October.

As always, we need the full support and assistance of the Board to help make this event successful. Please save the date and encourage your respective leagues/clubs to do the same.

We have already begun putting together the video presentation(s) for the banquet. If you have not already done so, please forward Jen Fickett any/all pictures and/or video footage you have from your respective programs/events for inclusion no later than October 15th.
2014 Programs/Events
Over the past two years we have worked diligently to establish partnerships and improve our ordering processes. As we head into year three, we are looking for even more savings by placing/receiving the majority, if not all, program/event orders at the same time before we hit “peak” season. This also helps us to minimize/eliminate last minute headaches/oversights. Please email Jen Fickett at jfickett@mayouthsoccer.org your program/event wish list, including quantity/size (where applicable) projections no later than December 1st.

Recreation Report – October 2013

On Sunday September 29 we held the Kohl’s Cup in Lancaster. There were 28 teams in the U10 Boys & Girls and U12 Boys and Girls:


The teams that came had a great time. Most of the matches were balanced except for one team that blew teams away.

Before I even arrived home I was sent this email.

Hi Jen & Nancy,

Well done today! The Wareham U10 Boys and families had a blast. It was our first big trip and could not have been better. We had two competitive games with lots of goals and cheering. The young referees we had, I can’t remember their names, did a great job.

Jen, I stopped by the table twice to thank you again for putting up with me trying to get our other teams in.

Can’t thank you enough. Please extend our thanks to all your staff that made it a great day for the Wareham U10 Boys.

Thanks
Bob Cataarius
WYSC U10B Coach
508-560-1719

This shows the teams that come have a great time!!

TOPSoccer Massachusetts
October 2013

- We have a new program in Wakefield which began this fall, David Dube is their program manager. ddube174@verizon.net
- We are planning to have a TOPSoccer jamboree in Wilmington on October 27th
- Ed De Mulder from Vermont is the new Region 1 TOPSoccer chair.

Ray Robinson
TOPSoccer
Director Emeritus Policy

Upon completion of ten or more years of service as a Director, members retiring from service on the Board may be offered Director Emeritus status in Massachusetts Youth Soccer.

The position of Director Emeritus is honorary, assumes permanent retirement, and is awarded for past meritorious service. This position will be non-voting, and carries lifetime tenure.

Director’s Emeritus shall not actively participate in the Board meetings as Board members unless so requested by the President or Board Chairperson. However, they may serve on ad hoc committees that might benefit from their experience at the request/discretion of the President.

Directors’ Emeritus will be kept informed about issues being addressed by the Board through the regular means of communication and will be invited to all organizational activities and events.
A quorum was declared present, meeting called to order by Ted Ritchie at 7:10 pm.

Office Condition and Next Steps
Ted Ritchie briefed the Board on deteriorating office conditions at the Lancaster state office. Fluctuations in the HVAC system resulting in wide variences in office temperatures and a growing mold issue in the ventilation system have contributed to an unhealthy work environment. Mike Singleton is working with HVAC companies to evaluate the situation and provide proposals for HVAC repair or replacement as well as remediation of the mold issue. Meanwhile, the office staff is working remotely from home or off-site meetings. Temporary office space is also being considered until office environment problems are resolved.

Post Region I Meeting Discussion
Ted Ritchie also briefed the Board on the Region I Fall Meeting held in Portland, ME the weekend of October 18 – 20. A number of Mass Youth Board members attended the meeting. As background to the meeting, Ted reminded the Board of contentious US Youth Soccer meetings at the USYSA Workshop in Indianapolis, IN in February 2013 and the USYSA AGM in summer 2013. US Soccer appears to be divided into two camps, a centrist movement that seeks to consolidate functions and responsibilities under US Soccer in Texas vs. a regional movement that seeks to provide the four major Regions within USYSA with the ability to control the majority of functions and responsibilities in their area. During the weekend meeting, a presentation was made to USYSA President John Sutter supporting the regional movement. A number of Board members commented on the contentiousness of the meeting and that the majority of Region I member organization aggressively voiced opposition to the centrist movement. Asked to comment on the technical group meetings at the Fall meeting, Ian Mulliner expressed concern that the technical director input as to how to move the Region forward wasn’t well received by Region leadership.

Acceptance of board minutes for October
**Dave Martinez moved, seconded by Dan Bielenin, to approve the minutes for October.**
Bob Trudeau requested the minutes be amended to include an addendum of the final version of the Director Emeritus policy. Revision was accepted through discussion. **Motion to accept revised minutes passed unanimously.**

Executive Director Report
Submitted via email and appended to these minutes.

Technical Director/Instructional Programs Report
Submitted via email and appended to these minutes.

Communications Director Report
Submitted via email and appended to these minutes.
Events and Programs Coordinator Report
Submitted via email and appended to these minutes. Ted Ritchie reminded Board of the December 8, 2013 Awards Banquet at the Doubletree Hotel in Leominster. RSVP requested.

Board Program Manager Reports

Leagues Committee
Ted Ritchie reported that the November Leagues Committee meeting discussed potential changes to the competitive age groupings for MTOC eligible leagues in the U16 – U19 age groups, which have experienced the most significant decline in number of teams in recent years. Discussions are on-going, however, no changes will be made for Spring 2014 as most leagues have already started the registration process and implementation of any change at this late date would be disruptive to leagues team organization.

Recreation report
No report

Instructional report
Included in technical director’s report.

TOPS report
Ray Robinson reported that he attended the TOPSoccer breakout meetings at the Region I Fall Meeting in Portland, ME.

ODP report
Jared Scarpaci reported that fall/winter training sessions for ODP age groups 12, 13 and 14 have started. Jared is encouraged by an improved and larger player pool compared to recent years which he attributes to better, more focused advertising of the ODP Program. Jared is still concerned that ODP is not getting all the best players as time commitments, logistics are still major hurdles to overcome for a number of players.

SYRA
Brian Treanor advised the Board that two Massachusetts referees who worked the 2013 USYSA National Championships were invited to return in 2014. Congratulations to Ian McKay and Anthony Brossi. Brian yielded the remainder of his time to SRA Andy Weiss, who presented the Board with a summary of a recent MSRC evaluation of Grade 9 attrition and Grade 8 & 9 retention. Andy also advised the Board of a USSF directed pending restructuring of Referee grades. While specifics applicable to MSRC are still being evaluated, the changes encompass a loosening of requirements at multiple levels with the objective of mandating Grade 7 referees to officiate adult games, Grade 8 referees to officiate high level competitive youth games and Grade 9 referees to begin to experience competitive youth games. In conjunction with efforts to retain Grade 9 referees, MSRC is experimenting with incentives through recertification fee discounts. Finally, Andy advised the Board that MSRC, Mass Youth and Mass Adult organizations have consensus on both a State Referee Administrator (SRA) and State Youth Referee Administrator (SYRA) appointment process. The two positions will be appointed in alternating years starting with the SRA position by year-end 2013.

Financials
Derek Smith unable to attend the meeting, so there was no formal financial report. Jim Gondek advised that the 8/31/2013 financial close and the September/October “short year financial
period" in this transition year to a November 1 financial year start are both undergoing the audit process. Jim and Derek Smith to meet to insure the pro-rating of revenues to each financial period will be consistent.

Board Members Reports on Club Visits

- Tom Rivet led a discussion about a concern with the eroding of grass roots level soccer in his area in western Massachusetts. His perception as a high school soccer coach is that there is a significant reduction of committed year-round soccer players with high level skills. Tom believes there needs to be a concerted Mass Youth effort to promote recreational level play.

Old/New Business

Law Suit Updates

- Ted Ritchie advised the Board of the status of several in-process litigations in negotiations.

Snow Plowing

- Mike Singleton was unable to attend the meeting due to other Mass Youth business. Ted Ritchie presented Mike’s request for authorization to purchase a tractor and plowing equipment to provide the Lancaster facility with the ability to plow roadways and turf fields. Supporting rationale for the request included historical cost of $40,000 for contract plowing of facility roads and $20,000 in lost revenue for March tournaments (snow covered turf fields). After discussion, Dave Dalrymple presented a motion to authorize (not to exceed) $45,000 for tractor and plow equipment acquisition, seconded by Dave Amidon. The motion was approved by a vote of 9-1.

For the Good of the Game

Ted Ritchie advised the Board of his representation of Mass Youth Soccer at the Special Olympics State-Wide Soccer Tournament held at Governors Academy in Byfield, MA on Sunday, November 3rd. Mass Youth donated water bottles for all the Special Olympian participants at the tournament.

Meeting adjourned at 9:15 PM.

Respectfully submitted,

Bob Trudeau

Bob Trudeau
Secretary

Addendum:

November 2013 Mass Youth Soccer Executive Director Report—Mike Singleton

Mass Youth Soccer Fields at Progin Park
The weather has helped our fields stay in good condition and our rotation has helped a great deal. November is a busy month for field use so hoping we make it through this period in similar form.
Years of experience with snow and third party plowing has led me to believe that doing plowing in-house is a much better idea. I believe it will both allow us to take care of our fields better and also increase usable time of our turf fields, thus raising revenue. I will provide a recommendation as to what purchases will be needed to make this happen.

Hall of Fame
The Hall of Fame Committee discussed all nominees and have selected Sid Bloom and John Burrill as the 2013 class of Massachusetts Youth Soccer Hall of Fame inductees. These two have both done so much to help Massachusetts Youth Soccer and all of its’ members are more than worthy of this great honor. We will honor them at the Awards Banquet on Dec 8th.

Region I Coach of the Year
Pam Knight of the Synergy Soccer Club has been awarded the Region I Girls Competitive Coach of the Year Award. We are very proud of Pam and look forward to seeing her at the national convention in hopes she wins the national award as well.

Region I Meeting
A special thanks to Soccer Maine for hosting the Region I Meeting. I hope all attendees found it an informative event.

Office
We have hired a mold testing company to inspect our office and I will report on the results at the board meeting. I have hired our existing HVAC company to inspect our currently system thoroughly before we can then decide what steps to take to fix the multiple issues we are facing in the office.

Lawsuits
There has been much activity behind the scenes on multiple lawsuits that have affected us. I will provide a thorough update of all matters at the meetings as decisions are still being made.

Instructional Program Report November 2013
Respectfully Submitted by Ian Mulliner, Technical Director and Howie Blatt, Director of Instructional Programs

Technical Director
The fall season for Player Development has now concluded and thanks to mother nature, we had very few cancellations. We have been working on the curriculum for the upcoming Technical Development Centers which will begin in December this time around to meet the needs of our membership. I have been continuing my advisory role with South End Soccer to ensure that they are continuing to develop as an organization and to monitor their coach development.

Coaching Education
With winter fast approaching we are offering a D course in Lancaster, an E course in Wellesley, an F course in Wellesley and Yarmouth, and a G course in North Andover. I attended the US Soccer coaching education in service workshop which took place prior to the Region I meeting in Portland Maine.
Coach and Player Development Program (CD and PD) & Specialty Clinics
Even though we have concluded the fall season we are already planning for the spring season and are once again at capacity with the following towns signed up for our services: Bellingham, Holden, Stoughton, Dracut, Wilmington, Tewksbury, Amesbury, Maynard, Reading United and Melrose.

TDC’s
Registration for the Technical Development Centers has picked up in recent weeks and we are currently have over 250 registrations. We are full at the following locations: Amesbury, Mansfield, Burlington (1st hour), Lowell (1st hour), Hingham (2nd hour), Leominster (1st hour) and Somerville (2nd hour). For the first time we will be offering Goalkeeping specific sessions at 3 of our TDC locations to gauge interest for program planning in the future. Tara has secured Mansfield Sportsplex, the Amesbury Sports Park, South Shore Sports Center, Leominster Boys & Girls Club, Greek Church in Springfield, NorthShore Vocational Tech in Middleton, Northeast School in Waltham, JG Pyne School in Lowell, Francis Wyman school in Burlington, West Neighborhood School in Somerville and a TBD location in Cambridge.

Winter Coach and Player Development
We will be offering winter programs to Arlington Soccer Club, Holden Youth Soccer and Quincy Soccer Club. Details for other requests are being worked out and should be confirmed by the middle of November.

DIRECTOR OF COMMUNICATIONS REPORT--BOARD OF DIRECTORS
November 6, 2013

SPONSORSHIPS AND PARTNERSHIPS
Invitations have gone out to two (2) automobile dealerships to discuss sponsorship and perhaps a partnership. We are also compiling an Invitation to Bid for an “Official Videographer”. This partner would be expected to exchange video services such as creating a Training Session video library for the Technical Department in exchange for website and complex exposure. Three (3) area videographers are now on the list.

MARKETING
Our TDCs are beginning before the Holidays this year so we launched a more aggressive marketing campaign than in the past and started it earlier. The State Coaches did a great job getting brochures distributed during their fall programs, we windshield 800 cars during an active weekend, e-Blasted 16,000 families and placed posters about the complex. In addition Tara made direct contact with individuals in towns hosting and around each site. We have seen increased success and earlier registrations for our TDCs. The same aggressive campaign will be launched for our Summer Training Academies before the Holidays.
SIGNAGE
With the replacement of the field signs at the complex, Phase 3 of our complex signage program is complete. The project came in under budget and on time. We are now developing branding concepts such as boulevard banners (see below) for lampposts leading to the lower fields from the main parking lot and the design of free-standing “blade”, “sky” or wing” banners (see above).

WEBSITE REDESIGN
We have conducted meetings with Staff to determine how the website redesign can address the most common areas of inquiries they address on a daily basis. How can we answer questions before they are asked. The website is also undergoing a gradual trim down. We are editing numerous pages, including the Home Page, to rid the website of extraneous, duplicitous or out-of-date content. The new home page will be modeled as a hybrid of other American Eagle sites. The Staff has had very effective input into the home page design. The home page will be able to incorporate a video component and more prominent social media links. The target for the conversion to the new platform is by year’s end.

CHARITABLE DONATIONS
Massachusetts Youth Soccer has donated 1,100 sports bottles to the Special Olympics of Massachusetts. They have been delivered and will be given to all participants in the annual Special Olympics Soccer Festival.

Events and Programs Coordinator Report--Board Meeting: November 6, 2013
Submitted by Jen Fickett

Annual Awards Banquet
The Annual Awards Banquet will be held on Sunday, December 8, 2013 in the Grand Ballroom at the DoubleTree by Hilton Leominster. Seating will begin at 11:30 AM and the banquet will begin at Noon. Tickets are now available for purchase online: Adults $30; Youth (Under 10) $10. RSVPs are due by December 2nd.

Award recipients were notified and invited to the banquet by a communication from Tucker Reynolds and a follow up communication regarding banquet RSVPs by Jen Fickett. Each recipient will receive a complimentary meal, along with their immediate family (spouse and children and/or parents and siblings). In addition MYSA board and staff members will receive a complimentary meal. All complimentary meals should RSVP directly to Jen via jfickett@mayouthsoccer.org or 978-466-8812 ext 238.

Award/Honoree Recognition:
Administrator of the Year Darlene Bergeron (Fitchburg Youth Soccer)
Volunteer of the Year Carl Grygiel (Andover Soccer Association)
Boys Competitive COY Mitch Doherty (Acton-Boxborough Youth Soccer)
Girls Competitive COY Pam Knight (Synergy Soccer)
Girls Recreation COY  
TOPSoccer Buddy  
Female Young Referee  
Male Young Referee  
GOALS Male COY  
GOALS Female COY  
ODP Regional Pool  
USYS NCS Finalists  
Male MYSA Scholarship  
Female MYSA Scholarship

Rick Roberts (Abington Youth Soccer)  
Darrien Tan (Wellesley, MA)  
Jacqueline Lane (Medford, MA)  
Karl Sundberg (Townsend, MA)  
Chun Kit Johnathan Luk (UMass Amherst)  
Molly Gurner (Roger Williams University)  
2012 Region 1 Players  
U13 Girls NEFC Elite  
Jason Foster (University of Rhode Island)  
Sarah Cowles (Brown University)

We need the full support and assistance of the Board to help make this event successful. Please save the date and encourage your respective leagues/clubs to do the same.

The following volunteers are needed at the banquet. Please contact Jen to volunteer.

- 2-3 People to assist with check-in/registration from 11:00 AM – 12:30 PM
- 2-3 People to assist selling raffle tickets for our raffle* 11:00 AM – 12:30 PM

*We have a few donated items remaining from our Golf Classic that we will be raffling off at the banquet. All proceeds will benefit our community outreach and inner-city initiatives.

We have already begun putting together the video presentation(s) for the banquet. If you have not already done so, please forward Jen any/all pictures and/or video footage you have from your respective programs/events for inclusion no later than November 11th.

2014 Programs/Events Reminder

We will be placing/receiving the majority, if not all, 2014 program/event orders at the same time before we hit “peak” season. Please email Jen Fickett at jfickett@mayouthsoccer.org your program/event wish list, including quantity/size (where applicable) projections no later than December 1st. An ordering timeline will be distributed to all programs/events.

Fields Update

The regular youth fall season concludes on November 10th. Fields will be closed at the conclusion of the MPS Thanksgiving Showcase. The online scheduling solution had some major reprogramming completed and is currently being retested.

Upcoming Tournament(s):

- MPS Soccerwee  
  November 10
- MPS Thanksgiving  
  November 29-December 1
Hotel Update
Below is a YTD summary of hotels booked for 2013.

<table>
<thead>
<tr>
<th>Massachusetts Youth Soccer Association</th>
<th>2013 YTD HOTEL PICK-UP REPORT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scorpion Bowl #1</td>
<td>Scorpion Bowl #2</td>
</tr>
<tr>
<td>---------------------------------------</td>
<td>-------------------------------</td>
</tr>
<tr>
<td>DoubleTree by Hilton Leominster*</td>
<td>46</td>
</tr>
<tr>
<td>Hilton Garden Inn Devens</td>
<td>21</td>
</tr>
<tr>
<td>SpringHill Suites Devens</td>
<td>59</td>
</tr>
<tr>
<td>Holiday Inn Fitchburg - Water Park</td>
<td>20</td>
</tr>
<tr>
<td>Holiday Inn Boxborough</td>
<td>29</td>
</tr>
<tr>
<td>Holiday Inn Express Hotel &amp; Suites</td>
<td>49</td>
</tr>
<tr>
<td>Hudson</td>
<td></td>
</tr>
<tr>
<td>Courtyard by Marriott Marlborough</td>
<td>28</td>
</tr>
<tr>
<td>Holiday Inn &amp; Suites Marlborough**</td>
<td></td>
</tr>
<tr>
<td>Hampton Inn &amp; Suites Westford</td>
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<tr>
<td>Residence Inn Boston Westford</td>
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</tr>
<tr>
<td>Embassy Suites Marlborough</td>
<td>12</td>
</tr>
<tr>
<td>Courtyard by Marriott Westborough</td>
<td>27</td>
</tr>
</tbody>
</table>

*Formerly 4 Points Sheraton Leominster.
**New Partner
***Estimate ONLY

| 2013 YTD SUMMARY | 213 | 12 | 408 | 483 | 1103 | 390 | 408 | 0 | 510 | 3527 |
Mass Youth Soccer BOD Meeting
December 4, 2013

Staff/Guests: J. Gondek, I. Mulliner, M. Singleton, B. Treanor

A quorum was declared present, meeting called to order by Ted Ritchie at 7:00 pm.

USYS Summit Meeting Report
Ted Ritchie briefed the Board regarding the US Youth Soccer Summit Meeting held November 22nd in Dallas and attended by Ted, David Amidon and Mike Singleton. Ted reminded the Board of the division within the organization between centrist and regional groups. With the centrists holding a majority at the executive level, ad hoc committees have been appointed to review strategy, policy and by-laws.

USYS Benefits - Affiliation
Ted Ritchie and Mike Singleton led a discussion of the benefits and challenges associated with US Youth Soccer membership.

Acceptance of board minutes for November
Nancy Hart, moved, seconded by Dan Bielenin, to approve the minutes for November. Motion passed unanimously.

Executive Director Report
Submitted via email and appended to these minutes.

Technical Director/Instructional Programs Report
Submitted via email and appended to these minutes.

Communications Director Report
No report.

Events and Programs Coordinator Report
No report

Board Program Manager Reports

Leagues Committee
John Linnehan advised the Board that the December Leagues Committee meeting was moved from December 1 to December 8 in conjunction with the annual Mass Youth Awards Banquet. A Committee focus is the ongoing discussions of potential changes to the competitive age groupings for MTOC eligible leagues in the U16 – U19 age groups. Any potential changes will be targeted for Spring 2015 implementation.

Recreation report
Nancy Hart reported that she and Tammy Endow, Director of Member Services for the Mass Youth Office, are working with District Program Administrators to integrate the Program registration process with the Mass Youth Office.
Instructional report
  Included in Technical Director's report.

TOPS report
  Ray Robinson reported that the TOPSoccer Program has been relatively quiet recently until this week as he received two new inquiries from member organizations, Needham and Danvers, for assistance in start-up of TOPSoccer programs.

ODP report
  Jared Scarpaci reported ODP activities have stopped during the holiday period and will re-start after the first of January 2014.

SYRA
  Brian Treanor reported that referee recertification clinic for referee grades 5, 6 & 7 will be held Saturday, December 7 in Westborough. Featured guest speaker will be Michael Kennedy, MLS referee and USSF referee education spokesperson.

  Brian also reported that MSRC has approved funding, $12,000, to conduct a referee training event during 2014 State Cup Tournament at the Lancaster complex in May 2014.

Financials
  Derek Smith presented the financial statement for the two month period, September 1, 2013 through October 31, 2013. The two month statement is a result of the 2013 change of the Mass Youth financial year ending (was) August 31, (now) ending October 31. The financial statement issued for record purposes only as there is no meaningful comparative financials for the two month period from prior years.

  Derek also reported that the Mass Youth Investment Committee (Derek Smith, Jim Gondek, and John Linnehan) recently met to review the Mass Youth Investment Policy. The Policy review, taking into account current financial market conditions, leads the Committee to recommend changes in the investment allocation strategy of the Policy. After review of the proposed policy allocation changes and briefed discussion, motion presented by Dave Dalrymple, seconded by Dan Bielenin, to accept the Policy revision as presented. Motion approved by vote of 13-0-1. The revised policy, “Updated December 2013”, is attached to the Addendum of these minutes.

  Finally, Derek advised the Board that the initial Mass Youth investment with Eagle Strategies has resulted in a 3% return, much better than returns from savings accounts or CD. Based on discussions of the Mass Youth financial position with Executive Director Mike Singleton and Controller Jim Gondek, and with their concurrence, Derek presented a motion for the transfer of up to $900,000 from the TD Bank Operating Account to the Mass Youth investment account with Eagle Strategies. Second to the motion provided by John Linnehan. After brief discussion, the motion was approved unanimously, 14-0-0.

Board Members Reports on Club Visits
  No reports.

President’s Remarks
  None.
Old/New Business

Parking Updates
- Mike Singleton reported that Mass Youth Soccer has sent a letter to the parties responsible for fulfilling the arbitrated parking solution for the Lancaster complex requesting their plan and schedule to resolve the issue.

Referee Course
- Brian Trenor forwarded a request from State Referee Administrator (SRA) Andy Weiss for the Mass Youth Board to consider sending a letter to the parents of U10- U12 players recommending that parents take the MSRC referee course as a means to be better educated about the laws of the game. Consensus of the Board was that the idea has merit and is acceptable.

Appointments of State Referee Administrator (SRA) and State Youth Referee Administrator (SYRA)
- Ted Ritchie advised the Board that a standard process for appointing both the SRA and SYRA positions is now in place. Moving forward the positions will be appointed in alternating years. The SRA position is a joint appointee of the Mass Youth President and the Adults Leagues President. Ted reported that as of November 1, 2013, he and his adult leagues counterpart had agreed to appoint Andy Weiss as SRA. Ted requested Board concurrence of the appointment. Motion by Dave Dalrymple, second by Derek Smith to approve the appointment. Motion approved 14-0-0. Ted also advised appointment of Brian Trenor to the SYRA position. Motion by John Linnehan, second by Nancy Hart to approve the SYRA appointee. Motion approved 14-0-0.

Remediation of Mold in Lancaster Office
- Mike Singleton reported the mold removal in the Lancaster office was almost complete. Repairs to the HVAC system are approximately 20% complete. Cost is within projected estimates of $25K - $30K.

For the Good of the Game

Mike Singleton reported that reservations for the December 8th Mass Youth Awards Banquet have increased 60%, from 150 to 253, compared to 2012. The increase indicates significant growth for the event, which Mass Youth hopes to increase even more in 2014.

Meeting adjourned at 8:59 PM.

Respectfully submitted,

Bob Trudeau
Secretary
Addendum:

December 2013 Mass Youth Soccer Executive Director Report—Mike Singleton

Mass Youth Soccer Fields at Progin Park
This past weekend’s major tournament went very well despite the weather. Dick has been taking steps to winterize the complex.

Wagner is leasing their land to Prime Toyota so our potable well water rights remain in agreement with Wagner.

Office Renovation
Powerbees is wrapping up the mold remediation currently and our HVAC renovation is in process. It is important to note that this work is work that will allow the office to function properly and in a healthy way. However, we should look at this work as temporary solutions and continue our discussion of how to serve our organizational office needs going forward. It is not my opinion that our current building serves our needs well now and I do not think it is smart to invest more money into the building.

USYS Summit
Ted, David A., and I attended the USYS Soccer Summit on Nov 22nd in Dallas. Discussion focused on running the organization more like a business with staff given more decision making power and the board becoming more of a policy board.

Frustration was shared over the lack of information provided before the meeting leading to limited production form this meeting. Leadership was told bylaw changes to USYS should be made immediately with ongoing communication allowing for decisions to be made in Jan.

Lawsuits
All lawsuits have been settled and any payments due from lawsuits have been fulfilled. This is the first time in years we are free and clear of existing or pending lawsuits. Unfortunately if our neighbors do not make positive steps in the coming months to provide the parking our arbitrated agreement guarantees us then I will recommend we pursue legal means of pressure/force.

Staff
Staff will enjoy a holiday party on Dec 10th at Allora Restaurant in Marlboro.

NSCAA Workshop
All who voiced desire to attend have been registered and hotel booked. Ian and I will both be presenting session at the NSCAA Workshop again this year.
Instructional Program Report December 2013

Respectfully Submitted by Ian Mulliner, Technical Director and Howie Blatt, Director of Instructional Programs

Technical Director

As we begin the holiday season we have kicked off our Technical Development Centers around the state where we are working with almost 400 players. That is our highest total for 10 years which is a great accomplishment and a testament to work being done by our Technical Staff Coaches, Program Manager and Communications Director. On a personal note I have been invited to present a classroom session at the USYSA/NCAA convention in January. Within the Technical department we will be using the winter period to plan for program offerings for 2014.

Coaching Education

During November we completed the final weekend of the D license course that began in August 2013. We have also just completed the first weekend of the D License course where we had 28 coaches looking to broaden their coaching knowledge. Attending the course we had coaches from Connecticut, New York, New Hampshire, and Rhode Island. We have scheduled a D license course to begin in March 2014, and an E and F course already set for March. We are receiving inquiries about hosting courses before the spring season, and Tara is working closely with coordinators to expedite these requests. This spring we are happy to announce an ALL FEMALE E license course, hosted here at our Mass Youth Soccer complex.

Coach and Player Development Program (CD and PD) & Specialty Clinics

During the winter season we will be working in Amesbury, Arlington, Holden and Quincy.

Technical Development Center’s

As noted earlier registration for the Technical Development Centers has exceeded our expectations in recent weeks. We are full at the following locations: Amesbury, Mansfield, Burlington, Lowell, Hingham, Leominster, Middleton and Somerville (1st & 2nd hour). There is limited space available in Springfield, Waltham and the 3rd hour of Somerville. The Goalkeeping specific sessions are being well received and appear to be a great addition to our programming.

In Conclusion

In closing I would just like to wish all of you and all of our membership a safe and Happy Holiday season and I look forward to working with you all again in 2014.
ACCOUNT DEFINITION

a) Operating Funds – Those assets needed to operate the museum on an annual basis.
b) Reserve Funds – Those assets that need to be kept available for annual operations or special expenditures as required.
c) Endowment Funds – Those assets that are to be invested on a total return basis (i.e., interest, dividends, and capital appreciation) using a perpetual time horizon.
d) Donor Restricted Funds – Those assets to be used for purposes specified by the donor.
e) Board Restricted and Unrestricted Funds – Those assets to be used at the discretion of the Board of Directors.

1. OPERATIONS

a) The Board of Directors of the Massachusetts Youth Soccer Association, Inc. ("Association") annually appoints a minimum of three individuals to the Investment Committee. Committee members must include a representative from the Board of Directors and the Treasurer. The committee meets quarterly, and semi-annually with the full board regarding investment policy and investment performance. The Investment Committee is responsible for implementing the overall investment policy and the total return (income and capital gains) objective of any Endowment Funds as determined by the Board of Directors.
b) The Endowment Fund is kept separate from the operating funds of the Association. Restricted and unrestricted endowment funds are invested on a pooled basis with net investment fund returns allocated quarterly on a prorated basis.
c) The Investment Committee will provide recommendations for investment strategies to the Board of Directors for their approval. The Investment Committee will review investment performance at each meeting and will meet semi-annually with the Asset Manager to review the portfolio and implement investment changes. Semi-annual summary reports on investments will be provided to the directors.

2. ENDOWMENT FUND INVESTMENT GUIDELINES

a) Investment Objectives:

(1) The absolute investment objective for the Endowment assets of the Association is to achieve a Total Rate of Return that exceeds the rate of inflation by four percent (4%), on average, as measured over a period of four (4) years.

(2) To meet the financial requirements of the Association, preservation of inflation-adjusted capital and investment income is of prime importance.

(3) The relative objectives for the Endowment Assets are:

a. to outperform a "benchmark" portfolio by at least one half percentage point (0.50% or fifty basis points) over a four (4) year period.

<table>
<thead>
<tr>
<th>Asset Class</th>
<th>Benchmark Weighting</th>
<th>Index of Investment Return</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>5%</td>
<td>90-day Treasury bills</td>
</tr>
<tr>
<td>U.S. Equities – Large Cap</td>
<td>35%</td>
<td>S&amp;P 500 Total Return Index</td>
</tr>
<tr>
<td>U.S. Equities – Small/MidCap</td>
<td>10%</td>
<td>RUSSELL 2500 Index</td>
</tr>
</tbody>
</table>
b. to achieve rankings in the top third of each of the various investment sectors (Fixed Income, U.S. Equities, and International Equities) when the returns are measured individually by an independent source.

b) Asset Allocation

To ensure that negative results achieved by one class shall not skew the entire portfolio, assets are to be diversified. Diversification will include intentional division of investments by type, characteristic, and numbers as well as by styles of Investment Managers.

The Board of Directors recognizes that asset allocation decisions will be the single most important determination of portfolio risk and return. Thus, it is the Board of Directors’ responsibility to set long-term asset allocation ranges and review them from time to time. Investment Managers shall advise the Investment Committee if the parameters provided in this policy are inappropriate to achieve the Association’s investment objectives. The Investment Committee shall consider rebalancing of assets at least annually during the first quarter of each fiscal year to insure that such allocation is within policy guidelines. Asset Allocation Guidelines

<table>
<thead>
<tr>
<th>Asset Class</th>
<th>Target Position</th>
<th>Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equities</td>
<td>55</td>
<td>45-75</td>
</tr>
<tr>
<td>Domestic Large Cap</td>
<td></td>
<td>25-55</td>
</tr>
<tr>
<td>Domestic Small/MidCap</td>
<td></td>
<td>5-15</td>
</tr>
<tr>
<td>International Developed</td>
<td></td>
<td>5-15</td>
</tr>
<tr>
<td>Emerging Markets</td>
<td></td>
<td>0-10</td>
</tr>
<tr>
<td>Fixed Income</td>
<td>40</td>
<td>10-45</td>
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<tr>
<td>Core</td>
<td>3</td>
<td>15-45</td>
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<tr>
<td>High Yield</td>
<td></td>
<td>0-10</td>
</tr>
<tr>
<td>Cash</td>
<td>5</td>
<td>0-10</td>
</tr>
</tbody>
</table>

Equity Guidelines

1. Each Investment Manager must assure that no position of any one company shall exceed 7% of the manager’s total portfolio as measured by market value, unless given the express consent of the Investment Committee.

2. Maintain adequate diversification among economic sectors by investing no more than 20% of the portfolio in any one economic sector, as defined by the relevant benchmark. If however, an Investment Manager wishes to allocate greater than 25% of the portfolio in any one economic sector, they may request permission from the Investment Committee in writing with their reasoning for such an allocation.
3. With the exception of international securities, the portfolio is not to be invested in non-dollar denominated securities.

4. In the case of international securities, maintain adequate diversification with respect to currency and country exposure.

5. Unless approved in writing by the Investment Committee, leverage, derivatives, options and short sales are specifically prohibited.

Fixed Income and Cash Equivalent Guidelines

1. Each Investment Manager’s aggregate Fixed Income portfolio must have an overall weighted average credit rating of “A” or better by Moody’s and Standard & Poors’ weighting services.

2. Maintain duration with +/- 20% of the effective duration of the benchmark index.

3. With respect to the corporate sector of the portfolio, invest no more than 25% of the portfolio in any one economic sector.

4. Each Core Fixed Income Manager must assure that no position of any one issuer shall exceed 10% of the manager’s total portfolio as measured at market value except for securities issued by the US Government and its agencies.

5. Each High Yield Manager must assure that no position of any one corporate issuer shall exceed 2.5% of the manager’s total portfolio at market value.

6. All commercial paper must have a rating of A1/P1 and not more than 10% of an Investment Manager’s portfolio, at market value, shall be invested in any one issuer.

7. Certificates of Deposit shall have the highest credit quality rating from a national recognized rating service (e.g., Duff and Phelps, IBCA or Thomson Bank Watch).

3. RESERVE AND BOARD RESTRICTED FUNDS

a) Investment Objectives:

(1) The absolute investment objective for the Reserve and Board Restricted assets of the Association is to preserve capital while generating income and moderate growth.

(2) To meet the financial requirements of the Association investment income is of prime importance.

(3) The relative objectives for the Reserve and Board Restricted assets are:

 a. to outperform a “benchmark” portfolio by at least one half percentage point (0.50% or fifty basis points) over a four (4) year period.

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<td>10%</td>
<td>MSCI EAFE Total Return Index</td>
</tr>
<tr>
<td>Fixed Income</td>
<td>60%</td>
<td>Barclays Capital Aggregate Bond</td>
</tr>
<tr>
<td>Other</td>
<td>5%</td>
<td>Dow Jones Wilshire REIT Index</td>
</tr>
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b. to achieve rankings in the top third of each of the various investment sectors when the returns are measured individually by an independent source.
b) Asset Allocation

To insure that negative results achieved by one class shall not skew the entire portfolio, assets are to be diversified. Diversification will include intentional division of investments by type, characteristic, and numbers as well as by styles of Investment Managers. The Board of Directors recognizes that asset allocation decisions will be the single most important determination of portfolio risk and return. Thus, it is the Board of Directors’ responsibility to set long-term asset allocation ranges and review them from time to time. Investment Managers shall advise the Investment Committee if the parameters provided in this policy are inappropriate to achieve the Association’s investment objectives. The Investment Committee shall consider rebalancing of assets at least annually during the first quarter of each fiscal year to insure that such allocation is within policy guidelines.

Asset Allocation Guidelines

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<td>Fixed Income</td>
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<tr>
<td>REITS</td>
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<tr>
<td>Cash</td>
<td>5</td>
<td>0-10</td>
</tr>
</tbody>
</table>

Equity Guidelines

6. Each Investment Manager must assure that no position of any one company shall exceed 7% of the manager’s total portfolio as measured by market value, unless given the express consent of the Investment Committee.

7. Maintain adequate diversification among economic sectors by investing no more than 20% of the portfolio in any one economic sector, as defined by the relevant benchmark. If however, an Investment Manager wishes to allocate greater than 25% of the portfolio in any one economic sector, they may request permission from the Investment Committee in writing with their reasoning for such an allocation.

8. With the exception of international securities, the portfolio is not to be invested in non-dollar denominated securities.

9. In the case of international securities, maintain adequate diversification with respect to currency and country exposure.

10. Unless approved in writing by the Investment Committee, leverage, derivatives, options and short sales are specifically prohibited.
Fixed Income and Cash Equivalent Guidelines

8. Each Investment Manager’s aggregate Fixed Income portfolio must have an overall weighted average credit rating of “A” or better by Moody’s and Standard & Poors’ weighting services.

9. Maintain duration with +/- 20% of the effective duration of the benchmark index.

10. With respect to the corporate sector of the portfolio, invest no more than 25% of the portfolio in any one economic sector.

11. Each Core Fixed Income Manager must assure that no position of any one issuer shall exceed 10% of the manager’s total portfolio as measured at market value except for securities issued by the US Government and its agencies.

12. Each High Yield Manager must assure that no position of any one corporate issuer shall exceed 2.5% of the manager’s total portfolio at market value.

13. All commercial paper must have a rating of A1/P1 and not more than 10% of an Investment Manager’s portfolio, at market value, shall be invested in any one issuer.

14. Certificates of Deposit shall have the highest credit quality rating from a national recognized rating service (e.g., Duff and Phelps, IBCA or Thomson Bank Watch).