

Mass Youth Soccer Board Of Directors Meeting
October 17, 2001

Present: S. Bloom, S. Gorman, J. Linnehan, J. Burrill, J. Nagle, S. Smoller, J. Gondek, R. Frongillo, C. Callaghan, G. Cristofori, J. Davagian.

Meeting was called to order at 7:05 PM. A quorum was declared present.

Acceptance of September BOD minutes

Cindi Callaghan pointed out her name had been misspelled and should be corrected. *John Burrill moved, seconded by Skip Gorman to accept the minutes, as amended.* PASSED unanimously.

Executive Director Report

Jim Gondek submitted his report via email in advance, a copy is appended to the minutes. *John Burrill moved, seconded by Skip Gorman to accept the executive director's report.* Motion passed unanimously.

Reports of Program Managers

- State Cup – (see report in addenda)
- MTOC – Skip reported for John Linnehan the committee has decided to keep the dates of June 28-30 for MTOC.

Land Update

Presentations were made to the board by the following commercial land brokers:

- Meredith & Grew Inc. -- Robert Cronin
- Starwood Devel/Kitchen –
- Stubblebine – David & James Stubblebine, Alan Riguette
- Grubb & Ellis – Ed Highers, Hank Amabile, Cynthia O'Connell

Final Decision to be made by entire board in executive session later that evening.

Bad Standing Hearing (re: Special Assessments)

Some member organizations have not responded to our April and July invoices, our September final reminder, phone messages nor our final certified letter indicating a bad standing hearing would be held if payment/arrangements for payment were not made.

John Burrill moved, seconded by Skip Gorman that Topsfield Athletic Association and Berlin Youth Soccer be placed in bad standing, effective immediately, with the bad standing designation removed only upon payment of the outstanding assessment and the required reinstatement fee. Motion passed unanimously

Some organizations are making arrangements to have payment made on or before November 1, 2001.

John Burrill moved, seconded by Skip Gorman, that Ludlow Soccer Association, Hanover Youth Athletic Association, Medford United, LASA, Kicks Soccer Club, Holy Cross Athletic Association, and Ware Spring Soccer be placed in bad standing, effective November 1, 2001, if they do not comply with the payment arrangements made with the MYSA office, with the bad standing designation removed only upon payment of the outstanding assessment and the required reinstatement fee. Motion passed unanimously.

Budget

A revised budget was presented to the board based on input from the board budget hearing held last week. *John Burrill moved, seconded by John Linnehan to accept the budget.* Motion passed unanimously.

ODP Coaching Selection Process

John Burrill moved, seconded by Skip Gorman that the Vice President of ODP and the State Head Coach have to agree on ODP coaches selected. The full board will have final approval authority. Motion passed unanimously.

State Cup – additional Cup naming

John Linnehan moved, seconded by Skip Gorman to name the Boys' U-14 Cup after Cathy Cresta and the Girls' U-14 Cup after Kathy Irwin. Motion passed unanimously.

New England Revolution Flex Tickets – revenue sharing allocation

Last year, Mass Youth Soccer retained \$2 from each flex ticket sold, and passed \$1 on to the member organization responsible for the ticket sale. It was proposed to reverse the allocation percentage. *John Burrill moved, seconded by Skip Gorman to allocate \$1 for each flex ticket sold to Mass Youth Soccer and \$2 to the member organization responsible for the sale.* Motion passed unanimously.

Old Business

There was no old business

New Business

- Regionals- John Burrill reported that two teams attended the tournament in their own T shirts instead of the Mass Youth Soccer issued uniforms. John informed the board that he has instituted a rule requiring participating teams to wear the Mass Youth Soccer issued uniforms. Failure to do so will result in a \$500 fine.
- Tide American Cup
The leagues committee will run this tournament, and prefers to hold it in the Spring.
- Decision on land broker
Steve Smoller moved, seconded by Skip Gorman to retain Grubb & Ellis to sell our land.
Motion was defeated 4-1.
John Linnehan moved, seconded by John Burrill to retain Meredith & Grew to sell our land.
Motion passed unanimously.

Meeting adjourned at 10:30 P.M.

Respectfully submitted,
Steve Smoller,
Secretary

Addenda:

Executive Director's Report

The past month has been hectic here in the office. Tara now has a couple of month worth of on-the-job training and has adapted to the demands of the instructional program. Jill has also adapted well to her new assignments. We have begun cross training for certain critical functions.

The following summarizes some of the important activity that has occupied our staff:

Registrations – we have processed approximately 68% of our total registrations. This involves recording player and adult figures, updating president and registrar information and reviewing registration disks for accuracy. In addition, we have crosschecked the submissions to ensure all appropriate paperwork has been submitted.

Mail Lists – we have updated our records to generate a new Bay Stater mail list that reflects the latest registrations and address changes/corrections.

We have prepared new checklists for our Permission to Travel and Permission to Host Tournaments. The goal was to minimize follow-up questions that typically are asked of the office. The office provided critical administrative and staffing support for the Region 1 meeting held the weekend of October 12-14.

The office supported the September ODP tryouts, updated the ODO player tryout database and mailed coach invitation letters to all men's and women's college coaches in Massachusetts. We have initiated analysis of our registration records with a goal of maximizing our affiliated numbers.

In terms of larger projects:

We have been aggressive in our efforts to collect the outstanding balance due under the special assessment. Letters indicating a bad standing hearing will be held have been sent to all organizations with outstanding balances.

Preliminary design work on the new web site has been completed and we are moving to the phase where the architecture of the site is created. The target is to have the new site "live" concurrent with the publication of the November Bay Stater.

We have developed an office task list that identifies specific projects or tasks that need to be handled by the office staff. The purpose is to identify issues that need to be addressed that are generally over and above normal job duties, help ensure that these issues do not slip through the cracks and to serve as a basis to establish operating priorities. These are reviewed and updated at our weekly staff meetings.

Discussions with potential brokers for the sale of the land were held. Two interested parties have been identified and invited to make a presentation at the BOD meeting.

We are in the process of developing a forecasting model that will assist in monitoring available cash and will ultimately be used to project future revenue and expenses.

We have invited all organizations to submit Coach of the Year and Volunteer of the Year nominations. This has resulted in nearly 20 nominations (compared to a total of four last year).

State Cup Report

1. Application deadline for 2002 Cup is December 15, 2001
2. Fee increase of \$50 fee now is \$450 - however refunds will be given to teams who lose in the 1st and 2nd rounds
3. UMASS facility. UMASS is cutting back on use of the Boyden complex. They are taking 7 fields out of service effective June 1. Further they will not make any decisions on use by outside groups until sometime in January. I did ask if fields would be available in back of the football stadium - and was told they could be.

I think both State Cup and MTOC are in very good standing with the UMASS administration - so this should be helpful to us both in the process.

However I am in the process of developing several contingency plans in the event UMASS says no or severely limits the number of fields available for use.

4. The under 18 & 19 will not play cup matches on the 1st weekend in June due to graduations (in the case of the 18's) and unavailability in the case of the 19's. They will play on the 8/9 the weekend and during the week to get their round robin matches played.

John Burrill